

# ANDERSON FIRE PROTECTION DISTRICT



## **BOARD OF DIRECTORS AGENDA**

**MARCH 10, 2020**

**REGULAR MEETING – 5:00 P.M.**

**Fire Station/Training Room  
1925 Howard Street, Anderson, California**

### **PARTICIPATION BY PUBLIC IN MEETING**

To address the Board on any particular issue, please fill out and submit a Speaker Request Form prior to the start of the meeting. Each speaker will be limited to one five (5) minute opportunity to speak per agenda item, unless the Board makes an exception due to special circumstances.

Effective July 1, 2008, the Brown Act requires any non-confidential documents or writings distributed to a majority of the Board of Directors less than 72 hours before a regular meeting will be made available to members of the public at the same time they are distributed.

Pursuant to the State's Open Meeting Law, the legislative body or its staff may briefly respond to comments or questions from members of the public; and if deemed necessary, refer the subject for follow-up and/or to schedule the matter on a subsequent Board agenda.

The Brown Act prohibits the Board from taking action on any item not placed on the printed Agenda in most cases.

### **OPEN SESSION**

#### **1. CALL TO ORDER**

##### **ROLL CALL:**

CHAIRPERSON  
VICE CHAIRPERSON  
SECRETARY  
MEMBER  
MEMBER

#### **2. PUBLIC COMMENT PERIOD**

Any person may address the District Board on any subject pertaining to District business, which is not Listed on the agenda. This comment period is provided by the Ralph M. Brown Open Meeting Act (Government Code 54950 et seq.). The Board welcomes participation at Board meetings. Members of the public may address the Board on any item of interest to the public that is scheduled on the Agenda. In order for everyone to be heard, please limit your comments to 5 minutes or less. Any request that requires Board action may be set by the Board for a future agenda or referred to staff.

3. **CONSENT AGENDA**

All items listed under the consent agenda are considered by the Board to be routine and will be enacted by one motion in the order listed below. There will be no separate discussion of these items, unless specified. Items may be removed to the regular agenda prior to the time the Directors vote on the motion to adopt the consent agenda. A Board member's vote in favor of the Consent Agenda is considered and recorded as a separate and affirmative vote in favor of each item listed. Motions in favor of the Consent Agenda are deemed to include a motion to waive the reading of any ordinance or resolution on the Consent Agenda. Items on tonight's consent agenda are:

3.1 APPROVAL OF THE FEBRUARY 2020 REGULAR BOARD MEETING MINUTES

3.2 APPROVAL OF BILLS AND PAYROLL FOR THE MONTH OF FEBRUARY 2020  
(Please note item, payment to PNC, 5<sup>th</sup> payment for the Ladder Truck. Payment is over the \$15000.00 limit)

**OPEN SESSION**

4. **PRESENTATIONS -**

4.1 PARCEL TAX ASSESMENT DISCUSSION

4.2 OES INCIDENT SUPPORT UNIT

4.3 BALLIST ARMOR PRESENTATION

5. **PUBLIC HEARINGS**

A public hearing is an open consideration within a regular or special meeting of the Board, for which special notice has been given and may be required. When a public hearing is continued, noticing of the adjourned item is required as per Government Code 54955.1. **NONE**

6. **ACTIONS ITEMS -**

6.1 APPROVE UNRESTRICTING FUNDS FOR ANNUAL LADDER TRUCK.  
RESTRICTED AMOUNT FOR \$64,777.13

6.2 APPROVE UNRESTRICTING FUNDS FROM MELLO ROOS CFD 2005-1 ACCOUNT TO  
REIMBURSE THE GENERAL FUND FOR COSTS INCURRED IN LAST YEARS PLEASANT  
HILLS PROJECT

6.3 APPOINT ONE MEMBER TO LAFCO BOARD ( OR TWO)

7. **FIRE MARSHAL REPORT-**

8. **BATTALION CHIEF'S REPORT -**

9. **FIRE CHIEF'S REPORT -**

10. **LOCAL 137 REPORT-**

11. DIRECTORS' REPORTS –

12. PUBLIC COMMENT PERIOD – CLOSED SESSION AGENDA ITEMS

CLOSED SESSION:

11.1 PUBLIC EMPLOYEE PERFORMANCE EVALUATION (FIRECHIEF). PURSUANT TO GOVERNMENT CODE 54957.

OPEN SESSION:

13. ADJOURNMENT-

NEXT REGULARY SCHEDULED BOARD MEETING  
TUESDAY APRIL 14TH, 2020 5:00 PM  
FIRE STATION – TRAINING ROOM



# ANDERSON

## FIRE PROTECTION DISTRICT

1925 Howard St. Anderson, CA 96007

(530) 378-6699 Fax: (530) 378-6697

---

### Fire Chief's Report

**March 10, 2020**

#### Department Update(s)

- We are in the application process to fill the three SAFER grant funded firefighter positions.
- I would like under presentations, to discuss the parcel tax assessment we had the study on previously. Specifically, what it would look like to move forward with possibly putting it on the November General election ballot.
- Annual Appointment to the LAFCO Board. Currently Chairperson Clarke is our appointee.
- Currently re-writing the job description for the Battalion Chief/ Fire Marshal position and looking at the possibility of just filling a fire inspectors' position.
- The staff has again started the process to begin the impact fee study and service fee schedule for the department. Along with this, we have met with City Staff to renew our services agreement contract for them collecting our fees.
- Continue to work on updating the policy and procedure manual.
- The female who caused the damage to the station has denied the plea offer and the case will be going to jury trial in the coming months.
- One action item to make ladder truck payment and second action item to reimburse our general fund from the Mello ROOS CFD account for the work performed last year on the vegetation management project at Pleasant Hills.
- We received \$2,500 from the Shasta Regional Community Fund grant to purchase new hose and nozzles. This order has been placed and we expect to accept delivery any day.



# ANDERSON

## FIRE PROTECTION DISTRICT

1925 Howard St. Anderson, CA 96007

(530) 378-6699 Fax: (530) 378-6697

---

- We received \$2,500 from Clean Rite Build Rite from their benefit golf tournament and the money is being used to purchase ballistic armor for the engine crew for active shooter/ mass violence incidents. Meeting sales reps to find the best quality armor to fit our needs.
- Received \$2,000 from Anderson Explodes for the replacement of the station flagpole. The money was originally slated to be given to the Anderson Cemetery. Due to unfortunate events, those plans fell through and they decided to gift the money raised from the Memorial Day pancake breakfast to AFD.

### **Investigations**

- Fire at the train bridge on Barney Street. Suspect in this case accepted the plea offer from the DA and we are now awaiting sentencing. DA's office did a nice press release giving us credit in this case.
- Follow-up on open cases as time allows.
- The preliminary hearing for the Cottonwood arson case has been changed to March 24, 2020.

### **Meetings/Significant Events**

- Meeting with our cooperators to establish countywide protocols on how we will respond to an active shooter/mass violence incident. We are having a county wide drill on April 18.
- AFD along with APD will be hosting two training days in March to get both agencies working together ahead of the County wide drill and to continue to pre-plan for incidents that may occur in Anderson.



# ANDERSON FIRE PROTECTION DISTRICT

1925 Howard St. Anderson, CA 96007

(530) 378-6699 Fax: (530) 378-6697

---

Respectfully,

A handwritten signature in black ink, appearing to read "Steve Lowe", with a long, sweeping flourish extending to the right.

Steve Lowe, Fire Chief

# Anderson Fire Protection District

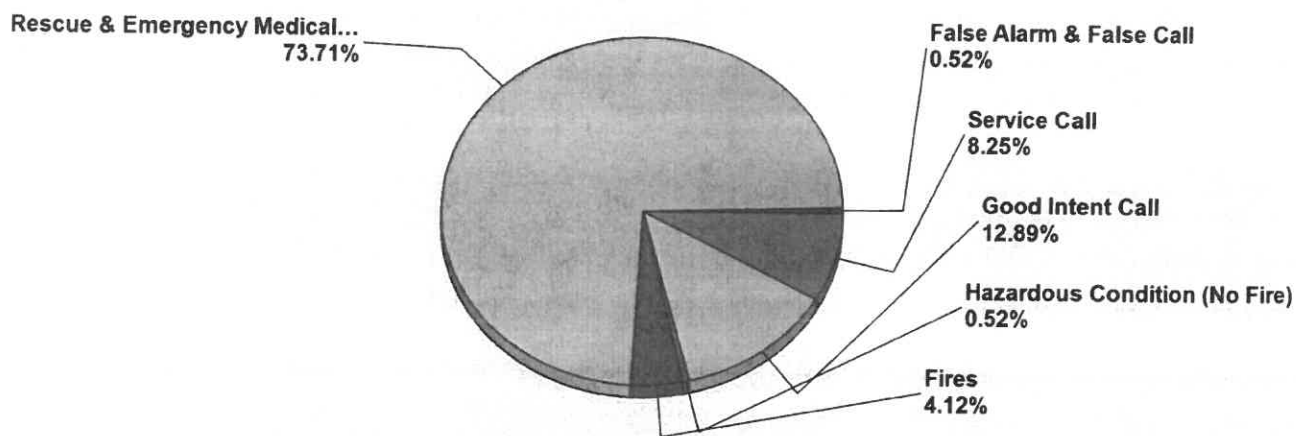
Anderson, CA

This report was generated on 3/4/2020 2:13:01 PM



## Breakdown by Major Incident Types for Date Range

Zone(s): All Zones | Start Date: 02/01/2020 | End Date: 02/29/2020



MAJOR INCIDENT TYPE	# INCIDENTS	% of TOTAL
Fires	8	4.12%
Rescue & Emergency Medical Service	143	73.71%
Hazardous Condition (No Fire)	1	0.52%
Service Call	16	8.25%
Good Intent Call	25	12.89%
False Alarm & False Call	1	0.52%
<b>TOTAL</b>	<b>194</b>	<b>100.00%</b>

Only REVIEWED incidents included. Summary results for a major incident type are not displayed if the count is zero. Does not include Imported data.

### Detailed Breakdown by Incident Type

INCIDENT TYPE	# INCIDENTS	% of TOTAL
111 - Building fire	1	0.52%
132 - Road freight or transport vehicle fire	1	0.52%
142 - Brush or brush-and-grass mixture fire	6	3.09%
321 - EMS call, excluding vehicle accident with injury	135	69.59%
322 - Motor vehicle accident with injuries	8	4.12%
444 - Power line down	1	0.52%
553 - Public service	15	7.73%
554 - Assist invalid	1	0.52%
611 - Dispatched & cancelled en route	19	9.79%
651 - Smoke scare, odor of smoke	6	3.09%
731 - Sprinkler activation due to malfunction	1	0.52%
<b>TOTAL INCIDENTS:</b>	<b>194</b>	<b>100.00%</b>

Only REVIEWED incidents included. Summary results for a major incident type are not displayed if the count is zero.  
Does not include Imported data.

# ANDERSON FIRE PROTECTION DISTRICT



## MINUTES

**FEBRUARY 11, 2020**

**REGULAR MEETING – 5:00 P.M.**

**Fire Station/Training Room  
1925 Howard Street, Anderson, California**

### **PARTICIPATION BY PUBLIC IN MEETING**

To address the Board on any particular issue, please fill out and submit a Speaker Request Form prior to the start of the meeting. Each speaker will be limited to one five (5) minute opportunity to speak per agenda item, unless the Board makes an exception due to special circumstances.

Effective July 1, 2008, the Brown Act requires any non-confidential documents or writings distributed to a majority of the Board of Directors less than 72 hours before a regular meeting will be made available to members of the public at the same time they are distributed.

Pursuant to the State's Open Meeting Law, the legislative body or its staff may briefly respond to comments or questions from members of the public; and if deemed necessary, refer the subject for follow-up and/or to schedule the matter on a subsequent Board agenda.

The Brown Act prohibits the Board from taking action on any item not placed on the printed Agenda in most cases.

**OPEN SESSION Chairman of the Board Trish Clarke called the meeting to order at 5:00 PM**

#### **1. CALL TO ORDER**

##### **ROLL CALL:**

CHAIRPERSON	TRISH CLARKE	PRESENT
VICE CHAIRPERSON	JOHN DAY	PRESENT
SECRETARY	JAMES YARBROUGH	PRESENT
MEMBER	CHAD DOWNING	PRESENT
MEMBER	JEFF HOGUE	PRESENT

#### **2. PUBLIC COMMENT PERIOD**

Any person may address the District Board on any subject pertaining to District business, which is not Listed on the agenda. This comment period is provided by the Ralph M. Brown Open Meeting Act (Government Code 54950 et seq.). The Board welcomes participation at Board meetings. Members of the public may address the Board on any item of interest to the public that is scheduled on the Agenda. In order for everyone to be heard, please limit your comments to 5 minutes or less. Any request that requires Board action may be set by the Board for a future agenda or referred to staff.

### 3. CONSENT AGENDA

All items listed under the consent agenda are considered by the Board to be routine and will be enacted by one motion in the order listed below. There will be no separate discussion of these items, unless specified. Items may be removed to the regular agenda prior to the time the Directors vote on the motion to adopt the consent agenda. A Board member's vote in favor of the Consent Agenda is considered and recorded as a separate and affirmative vote in favor of each item listed. Motions in favor of the Consent Agenda are deemed to include a motion to waive the reading of any ordinance or resolution on the Consent Agenda. Items on tonight's consent agenda are:

#### 3.1 APPROVAL OF THE JANUARY 2020 REGULAR BOARD MEETING MINUTES

#### 3.2 APPROVAL OF BILLS AND PAYROLL FOR THE MONTH OF JANUARY 2020 (Please NOTE item, payment to CRBR for the completion of smoke services. Payment is over \$15,000 limit)

Moved: John Day  
Seconded: James Yarbrough  
Approved: All Ayes

### OPEN SESSION

#### 4. PRESENTATIONS - Captain Lind was awarded the VFW Firefighter of the Year.

#### 5. PUBLIC HEARINGS

A public hearing is an open consideration within a regular or special meeting of the Board, for which special notice has been given and may be required. When a public hearing is continued, noticing of the adjourned item is required as per Government Code 54955.1. NONE

#### 6. ACTIONS ITEMS -

6.1 Resolution of the Anderson Fire Protection District authorizing Fire Chief Steve Lowe to pay invoice to Cleanrite, INC. In the amount of \$23,299.77 for services due to vandalism to the Fire Station on September 3, 2019.

Moved: John Day  
Seconded: James Yarbrough  
Approved: All Ayes

#### 7. FIRE MARSHAL REPORT- More projects coming into town. Given an update on AFD vandalism case.

#### 8. BATTALION CHIEF'S REPORT - None

#### 9. FIRE CHIEF'S REPORT - Peter from Obsidian is resigning. His last day will be Feb 28th

#### 10. LOCAL 137 REPORT- None

#### 11. DIRECTORS' REPORTS - John Day and Trish Clarke attended the presentation for Captain Dan Lind at the VFW Hall

12. ADJOURNMENT- at 5:26

Moved: James Yarbrough  
Seconded: John Day  
Approved: All Ayes

**NEXT REGULARY SCHEDULED BOARD MEETING  
TUESDAY MARCH 10TH, 2020 5:00 PM  
FIRE STATION – TRAINING ROOM**