

ANDERSON FIRE PROTECTION DISTRICT



DUE TO THE COVID-19 LOCAL EMERGENCY, THE PUBLIC WILL NOT BE ALLOWED IN MEETING

BOARD OF DIRECTORS AGENDA

JANUARY 12, 2021

REGULAR MEETING – 5:00 P.M.

**Fire Station/Training Room
1925 Howard Street, Anderson, California**

PARTICIPATION BY PUBLIC IN MEETING

To address the Board on any particular issue, please EMAIL Mo Hern @ mhern@andersonfire.org at least 30 minutes prior to the start of the meeting.

Effective July 1, 2008, the Brown Act requires any non-confidential documents or writings distributed to a majority of the Board of Directors less than 72 hours before a regular meeting will be made available to members of the public at the same time they are distributed.

Pursuant to the State's Open Meeting Law, the legislative body or its staff may briefly respond to comments or questions from members of the public; and if deemed necessary, refer the subject for follow-up and/or to schedule the matter on a subsequent Board agenda.

The Brown Act prohibits the Board from taking action on any item not placed on the printed Agenda in most cases.

In compliance with the Americans with Disabilities Act, the Anderson Fire Protection District will make available to members of the public any special assistance necessary to participate in this meeting. The public should contact the Clerk of the Board (378-6699) to make such a request. Notification 72 hours prior to the meeting will enable the Anderson Fire Protection District to make reasonable arrangements to ensure accessibility to this meeting.

This is an Equal Opportunity Program. Discrimination is prohibited by Federal Law. Complaints of discrimination may be filed with the Secretary of Agriculture, Washington, D.C.

OPEN SESSION

1.0 CALL TO ORDER

ROLL CALL:

CHAIRPERSON
VICE CHAIRPERSON
SECRETARY
MEMBER
MEMBER

TRISH CLARKE
JOHN DAY
JAMES YARBROUGH
CHAD DOWNING
JEFF HOGUE

2.0 INVOCATION - CHAIRPERSON TO CHOOSE.

3.0 PLEDGE OF ALLEGIANCE - CHAIRPERSON TO CHOOSE.

4.0 PRESENTATIONS: - NONE

5.0 PUBLIC COMMENT PERIOD

Any person may address the District Board on any subject pertaining to District business, which is not Listed on the agenda. This comment period is provided by the Ralph M. Brown Open Meeting Act (Government Code 54950 et seq.). The Board welcomes participation at Board meetings. Members of the public may address the Board on any item of interest to the public that is scheduled on the Agenda. In order for everyone to be heard, please limit your comments to 5 minutes or less. Any request that requires Board action may be set by the Board for a future agenda or referred to staff

6.0 CONSENT AGENDA

All items listed under the consent agenda are considered by the Board to be routine and will be enacted by one motion in the order listed below. There will be no separate discussion of these items, unless specified. Items may be removed to the regular agenda prior to the time the Directors vote on the motion to adopt the consent agenda. A Board member's vote in favor of the Consent Agenda is considered and recorded as a separate and affirmative vote in favor of each item listed. Motions in favor of the Consent Agenda are deemed to include a motion to waive the reading of any ordinance or resolution on the Consent Agenda. Items on tonight's consent agenda are:

6.1 APPROVAL OF THE DECEMBER 2020 REGULAR BOARD MEETING MINUTES

6.2 APPROVAL OF BILLS AND PAYROLL FOR THE MONTH OF DECEMBER 2020

OPEN SESSION

7.0 PUBLIC HEARINGS

A public hearing is an open consideration within a regular or special meeting of the Board, for which special notice has been given and may be required. When a public hearing is continued, noticing of the adjourned item is required as per Government Code 54955.1 - NONE

8.0 ACTIONS ITEMS-

8.1 ANNUAL ELECTION OF OFFICERS – CHAIR, VICE-CHAIR, AND SECRETARY OF THE BOARD

STAFF REPORTS

9.0. FIRE MARSHAL REPORT- See attached

10.0 BATTALION CHIEF’S REPORT- NONE

11.0. FIRE CHIEF’S REPORT – See attached

12.0 DIRECTORS’ REPORTS –

13.0 ADJOURNMENT-

**Moved:
Seconded:
Approved:**

**NEXT REGULARY SCHEDULED BOARD MEETING
TUESDAY FEBRUARY 9, 2021 5:00 PM
FIRE STATION – TRAINING ROOM**

ANDERSON FIRE PROTECTION DISTRICT



DUE TO THE COVID-19 LOCAL EMERGENCY, THE PUBLIC WILL NOT BE ALLOWED IN MEETING

MINUTES

DECEMBER 08, 2020

REGULAR MEETING – 5:00 P.M.

**Fire Station/Training Room
1925 Howard Street, Anderson, California**

PARTICIPATION BY PUBLIC IN MEETING

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OPEN SESSION Chairman of the Board Trish Clarke call the meeting to order at 5:00 PM

1.0 CALL TO ORDER

ROLL CALL:	CHAIRPERSON	TRISH CLARKE	Present
	VICE CHAIRPERSON	JOHN DAY	Present
	SECRETARY	JAMES YARBROUGH	Absent
	MEMBER	CHAD DOWNING	Present
	MEMBER	JEFF HOGUE	Present

2.0 INVOCATION - CHAIRPERSON TO CHOOSE. Jeff Hogue

3.0 PLEDGE OF ALLEGIANCE - CHAIRPERSON TO CHOOSE. Chad Downing

4.0 PRESENTATIONS: - SWEARING IN OF JOHN DAY & JEFF HOUGE. – SWORN IN BY CLERK OF THE BOARD - MO HERN

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6.1 APPROVAL OF THE NOVEMBER 2020 REGULAR BOARD MEETING MINUTES

6.2 APPROVAL OF BILLS AND PAYROLL FOR THE MONTH OF NOVEMBER 2020

Moved: JOHN DAY
Seconded: CHAD DOWNING
Approved: 4 AYES 1 ABSENT

OPEN SESSION

7.0 PUBLIC HEARINGS - NONE

8.0 ACTIONS ITEMS- NONE

STAFF REPORTS

9.0. FIRE MARSHAL REPORT- See attached

10.0 BATTALION CHIEF'S REPORT- Don Lacy is retiring as of 12/07/2020. Due to personal reasons.

11.0. FIRE CHIEF'S REPORT – See attached. We have received the OES ISU (Incident Support Unit) OES will be coming to look at the doors so that the Unit will fit in the Apparatus Bay. 6 employees are going through the Pump Engine Class this week. Last week they were going through the driving portion of the class. Rick Valles will help teach a couple classes for next fire season. Trish Clarke mentioned how good the drive through Christmas Parade was.

12.0 DIRECTORS' REPORTS – Trish Clarke mentioned how wonderful the drive through Christmas Parade was and much everyone enjoyed it.

13.0 ADJOURNMENT- We adjourned the meeting at 5:23 PM

**Moved: John Day
Seconded: Jeff Hogue
Approved: 4 Ayes 1 Absent**

**NEXT REGULARY SCHEDULED BOARD MEETING
TUESDAY January 12, 2021 5:00 PM
FIRE STATION – TRAINING ROOM**

DECEMBER BILLS 2020

CLAIMS PROCESSING PERIOD:
BOARD MEETING HELD JANUARY 12, 2021

DIST RFP #	PAYEE	INVOICE #	DESCRIPTION	ACCT #	AMOUNT
*	PERS RETIREMENT	10000001610412	PP 11/16/2020-11/29/2020 EMPLOYER PP 11/16/2020-11/29/2020 EMPLOYEE	018201 007000	717.22 313.58
*	PERS RETIREMENT	10000001626832	PP 11/16/2020-11/29/2020 EMPLOYER PP 11/16/2020-11/29/2020 EMPLOYEE	018201 007000	1,938.35 1,931.80
*	PERS RETIREMENT	100000016235691A	PP11/30/2020-12/13/2020 EMPLOYER PP11/30/2020-12/13/2020 EMPLOYEE	018201 007000	1,885.04 1,878.68
*	PERS RETIREMENT	100000016235690	PP11/30/2020-12/13/2020 EMPLOYER PP11/30/2020-12/13/2020 EMPLOYEE	018201 007000	717.22 313.58
*	PERS RETIREMENT	100000016235691	PP 12/08/2020 EMPLOYEE PP 12/08/2020 EMPLOYER	007000 018201	210.79 210.08
*	BLUE SHIELD DENTAL	203490031093	DEC DENTAL EMPLOYER SHARE	018300	836.90
*	PERS HEALTH	100000016273410	JAN MEDICAL EMPLOYER	018300	16,536.24
*	PERS ACTUARIAL PLAN 1158	100000016252643	ACCRUED LIABILITY PLAN 1158 DEC	018201	404.07
*	PERS ACTUARIAL PLAN 25550	100000016252662	ACCRUED LIABILITY PLAN 25550 DEC	018201	170.55
*	PERS ACTUARIAL PLAN 1159	100000016252652	ACCRUED LIABILITY PLAN 1159 DEC	018201	10,645.69
*	OBSIDIAN	14033	IT	033529	97.50
*	OBSIDIAN	14035	IT	035529	32.50
*	OBSIDIAN	14036	IT	033529	32.50
*	OBSIDIAN	14037	IT	033529	32.50
*	OBSIDIAN	14038	IT	033529	32.50
*	OBSIDIAN	14143	IT	033529	25.00
*	FAILSAFE TESTING	11311	ANNUAL INSPECTION OF L-46	033500	700.00
*	SMOGBMASTERS II	301112010	DON LACY'S TRUCK	033526	36.75
*	HUE & CRY	768121	FIRE ALARM MAINT	033700	33.18
*	ROOTER SCOOTER	42464	SHOP MAINT	036131	114.44
*	GRAINGER	9741849179	SHOP SUPPLIES	032929	157.49
*	LOGO USA	1000452	HATS	032300	402.19
*	CASCADE FIRE EQUIP	101318	CLOTHING SUPPLIES	032300	107.95
*	ATT	15654905	MONTHLY BILL HISTORIC STATION	032500	46.06
*	ATT	15654910	MONTHLY BILL MAIN STATION	032500	122.83
*	LAUNDRY WORLD	221491	LAUNDRY SERVICE	032900	35.15
*	LAUNDRY WORLD	221116	LAUNDRY SERVICE	032900	49.15
*	LAUNDRY WORLD	221887	LAUNDRY SERVICE	032900	49.15
*	LAUNDRY WORLD	222377	LAUNDRY SERVICE	032900	136.39
*	LAUNDRY WORLD	222789	LAUNDRY SERVICE	032900	49.15
*	LAUNDRY WORLD	223201	LAUNDRY SERVICE	032900	35.15
*	WOODS PEST CONTROL	1095190	BLDG MAINT	032900	102.00
*	GLATFELTER INSURANCE	133777121	INSURANCE	033100	698.90
*	FASTENERS INC	9681	MAINTENANCE	035500	18.48

	9681	MAINTENANCE	035500	18.48
* O'REILLY	XANOV28A	CLEANING SUPPLIES	033500	19.37
* RON KENT EQUIP	20-2965	TRUCK MAINTENANCE	'033526	407.23
* TERRILL'S	18343	TRUCK MAINTENANCE	033526	250.00
* PLYMOVENT	91603237	EXHAUST SYSTEM	033500	1,503.83
* COUNTY OF SHASTA	XA121020A	SKYVIEW ESTATES	034309	12,036.13
* KIWANIS CLUB OF ANDERSON	16-107	2020/2021 DUES	034100	100.00
* OFFICE DEPOT	137636368001	OFFICE SUPPLIES	034500	24.77
* OFFICE DEPOT	137634190001	OFFICE SUPPLIES	034500	82.53
* OFFICE DEPOT	139737705001	OFFICE SUPPLIES	034500	82.53
* OFFICE DEPOT	139322711001	OFFICE SUPPLIES	034500	105.35
* ANDERSON FIRE/PETTY CASH	XA123120A	STAMPS	034500	55.00
		MAILING	034500	12.08
		NATIONAL NIGHT OUT	032700	15.19
		LIGHT SWITCH	032900	21.21
		FOOD	032700	22.04
		FOOD	032700	41.94
		FOOD	032700	27.19
		CHRISTMAS TREE	032900	38.93
		CHRISTMAS	032900	31.96
		MAILING	034500	4.05
		MAILING	034500	4.05
		MAILING	034500	4.05
		MAILING	034500	4.10
		MAILING	034500	55.00
		MEDICAL	033900	28.95
		CLOROX	032929	16.23
		BATTERIES	033530	21.44
		MAILING	034500	6.95
		CALENDAR	034500	16.93
* SECURITY SHREDDING	117185	SHRED	034500	30.00
* DIVERSIFIED	42930	MONTHLY SERVICE	034500	60.75
* RUSH	IVC000000141051	TEMP EMPLOYEE	034800	187.20
* RUSH	IVC000000141223	TEMP EMPLOYEE	034800	187.20
* RUSH	IVC000000140080	TEMP EMPLOYEE	034800	208.00
* RUSH	IVC000000141436	TEMP EMPLOYEE	034800	208.00
* RUSH	IVC000000141555	TEMP EMPLOYEE	034800	208.00
* RUSH	IVC000000141260	TEMP EMPLOYEE	034800	208.00
* WALMART	XA112420A	STATION SUPPLIES	032900	236.39
		STATION SUPPLIES	032900	36.52
* US BANK	XA122120A	INTERNET	032500	99.99
		FLAGPOLE-EAGLE	002232	46.46
		MEMBERSHIP	034100	135.00
		OIL PUMP/CHAINSAW	033500	21.01
		BRAKE BAND/CHAINSAW	033500	10.76
		JOB SHIRT	032328	59.46
		BRAKE COVER SET/CHAINSAW	033500	11.84
		FUEL	033500	182.00
		MEMBERSHIP	034100	290.00
		INTERNET	032500	34.49
		ONLINE SERVICES	034500	62.50
		ONLINE SERVICES	034500	48.00
		ONLINE SERVICES	034500	4.00
		CELLPHONE	032500	171.27
		DICTIONARY	034500	12.00
		KICKDOWN DOOR STOP	034300	31.24
		JOB SHIRT	032328	56.46

* ACE HARDWARE	112034	SHOP MAINT	033500	0.64
	112927	SHOP SUPP	033500	36.17
	112775	SHOP MAINT	033500	10.76
	113012	SHOP MAINT	033500	21.52
	113056	SHOP MAINT	033700	3.01
	113235	SHOP MAINT	033500	12.92
	113262	SHOP MAINT	033500	9.89
* PORAC	607963	LEGAL DEFENSE FUND	034100	42.00
* PORAC	300346	MEMBERSHIP	034100	57.00
* FLYERS	CFS-2458600	FUEL	035940	1,469.48
* ANDERSON FLORIST & GIFTS	1294	DAN LIND BABY	035700	84.59
* PG&E	XA120320B	MAIN STATION ELEC	036100	1,011.16
* PG&E	XA120320A	BACK SHOP ELECT	036100	105.83
* PG&E	XA120420B	HISTORIC STATION	036100	47.92
* PG&E	XA120320C	MAIN STATION GAS	036100	891.53
* CITY OF ANDERSON WATER	XA121120A	1ST HYDRANT	036127	157.61
* CITY OF ANDERSON WATER	XA121120B	2ND HYDRANT	036127	12.30
* DLL	70401701	LEASE ON COPY	050223	124.33
* DLL	70765183	LEASE ON COPY	050223	124.33

TOTAL ACCOUNTS PAYABLE	<u>\$25,273.95</u>
PAYROLL & BENEFITS	<u>\$38,709.79</u>
GRAND TOTAL	<u><u>\$63,983.74</u></u>

DATED 01/12/2021

Chairperson - Patricia A. "Trish" Clarke

Board Member - Chad Downing

Vice Chairperson - John Day

Board Member - Jeff Hogue

Secretary - James Yarbrough

Note: The above list of bills represents claims that were authorized by the Fire Chief, Deputy Chief or Battalion Chief and paid between board meetings and have now been reviewed and approved by the Board as noted by the signatures shown above (Re: Resolution 2016-11).

FOOTNOTES:



ANDERSON FIRE PROTECTION DISTRICT

1925 Howard St. Anderson, CA 96007

(530) 378-6699 Fax: (530) 378-6697

Fire Marshal Activities

December 3, 2020 to January 6, 2021

Annual Inspections: 7

Business License Inspections: 2

Construction Inspections: 6

Consulting Meeting/Inspection: 1

Day Care Inspections: 0

Medical Facility (Hospitals): 0

Fire Sprinkler Inspections: 9

Hotel/Motel Inspections: 0

Misc. Meeting/Inspections: 1

Plan Review Sent Back for Correction: 8

Plan Review Approved: 5

School Inspections: 0

Weed Abatement: 0

ANDERSON

FIRE PROTECTION DISTRICT

1925 Howard St. Anderson, CA 96007

(530) 378-6699 Fax: (530) 378-6697



Fire Chief's Report

January 12, 2021

Department Update(s)

- The staff has again started the process for the impact fee study and service fee schedule for the department. Along with this, we have met with City Staff to renew our services agreement contract for them collecting our fees.
- We will be sending a lot of our personnel to classes in the coming months. All these classes are being offered local, keeping the cost down.
- Due to COVID-19, most places are working from home, so it has been difficult to get this accomplished again.
- Action Item for electing new Chair, Vice Chair, and Secretary positions.
- Continue to work on updating the policy and procedure manual.
- Cal OES Incident Support Unit has been picked up. One issue is they gave us the wrong dimensions on the unit, and it is too tall for our facility. We are working to obtain quotes to retro the back shop for it to fit and OES is going to pay for it. Still waiting for an answer. Due to COVID-19, OES is inundated with deployments.
- The process to fill the Fire Captain position was placed on hold due to the fire activity statewide and the candidates have been notified. We are hoping to complete this soon.
- Working on revamping the department website so we can update it more often and complete the build out.

ANDERSON

FIRE PROTECTION DISTRICT

1925 Howard St. Anderson, CA 96007

(530) 378-6699 Fax: (530) 378-6697



- We are preparing for the next round of grants.

Investigations

- Follow-up on open cases as time allows.

Meetings/Significant Events

Respectfully,

A handwritten signature in blue ink, appearing to read "S. Lowe".

Steve Lowe, Fire Chief

Anderson Fire Protection District

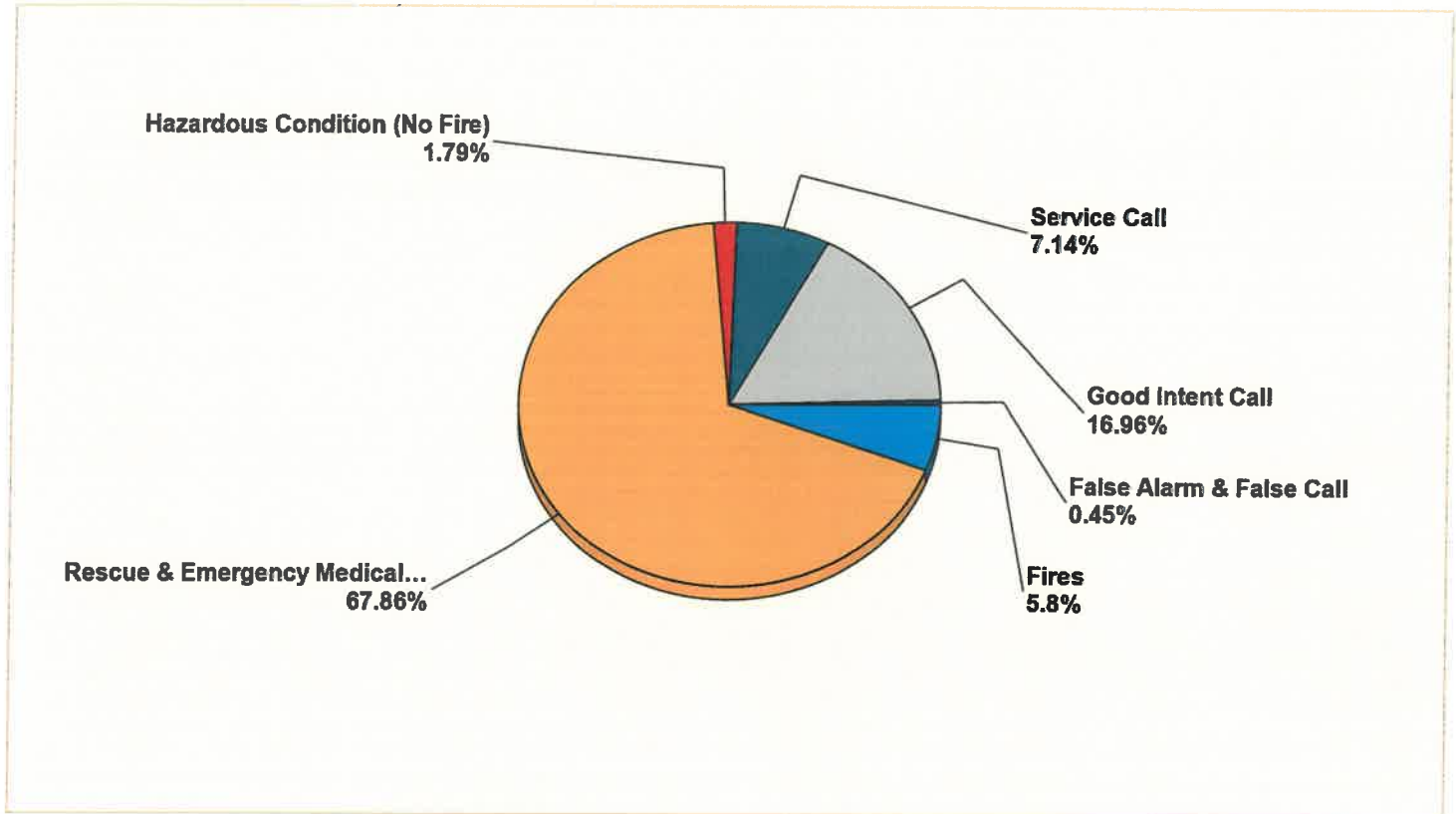
Anderson, CA

This report was generated on 1/7/2021 11:20:57 AM



Breakdown by Major Incident Types for Date Range

Zone(s): All Zones | Start Date: 12/01/2020 | End Date: 12/31/2020



MAJOR INCIDENT TYPE	# INCIDENTS	% of TOTAL
Fires	13	5.8%
Rescue & Emergency Medical Service	152	67.86%
Hazardous Condition (No Fire)	4	1.79%
Service Call	16	7.14%
Good Intent Call	38	16.96%
False Alarm & False Call	1	0.45%
TOTAL	224	100%

Only REVIEWED and/or LOCKED IMPORTED incidents are included. Summary results for a major incident type are not displayed if the count is zero.



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Doc Id: 553

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Detailed Breakdown by Incident Type

INCIDENT TYPE	# INCIDENTS	% of TOTAL
100 - Fire, other	1	0.45%
111 - Building fire	1	0.45%
131 - Passenger vehicle fire	2	0.89%
142 - Brush or brush-and-grass mixture fire	8	3.57%
151 - Outside rubbish, trash or waste fire	1	0.45%
321 - EMS call, excluding vehicle accident with injury	140	62.5%
322 - Motor vehicle accident with injuries	9	4.02%
324 - Motor vehicle accident with no injuries.	3	1.34%
420 - Toxic condition, other	1	0.45%
440 - Electrical wiring/equipment problem, other	1	0.45%
480 - Attempted burning, illegal action, other	1	0.45%
482 - Threat to burn	1	0.45%
553 - Public service	16	7.14%
600 - Good intent call, other	1	0.45%
611 - Dispatched & cancelled en route	32	14.29%
622 - No incident found on arrival at dispatch address	1	0.45%
651 - Smoke scare, odor of smoke	3	1.34%
671 - HazMat release investigation w/no HazMat	1	0.45%
700 - False alarm or false call, other	1	0.45%
TOTAL INCIDENTS:	224	100%

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Anderson Fire Protection District

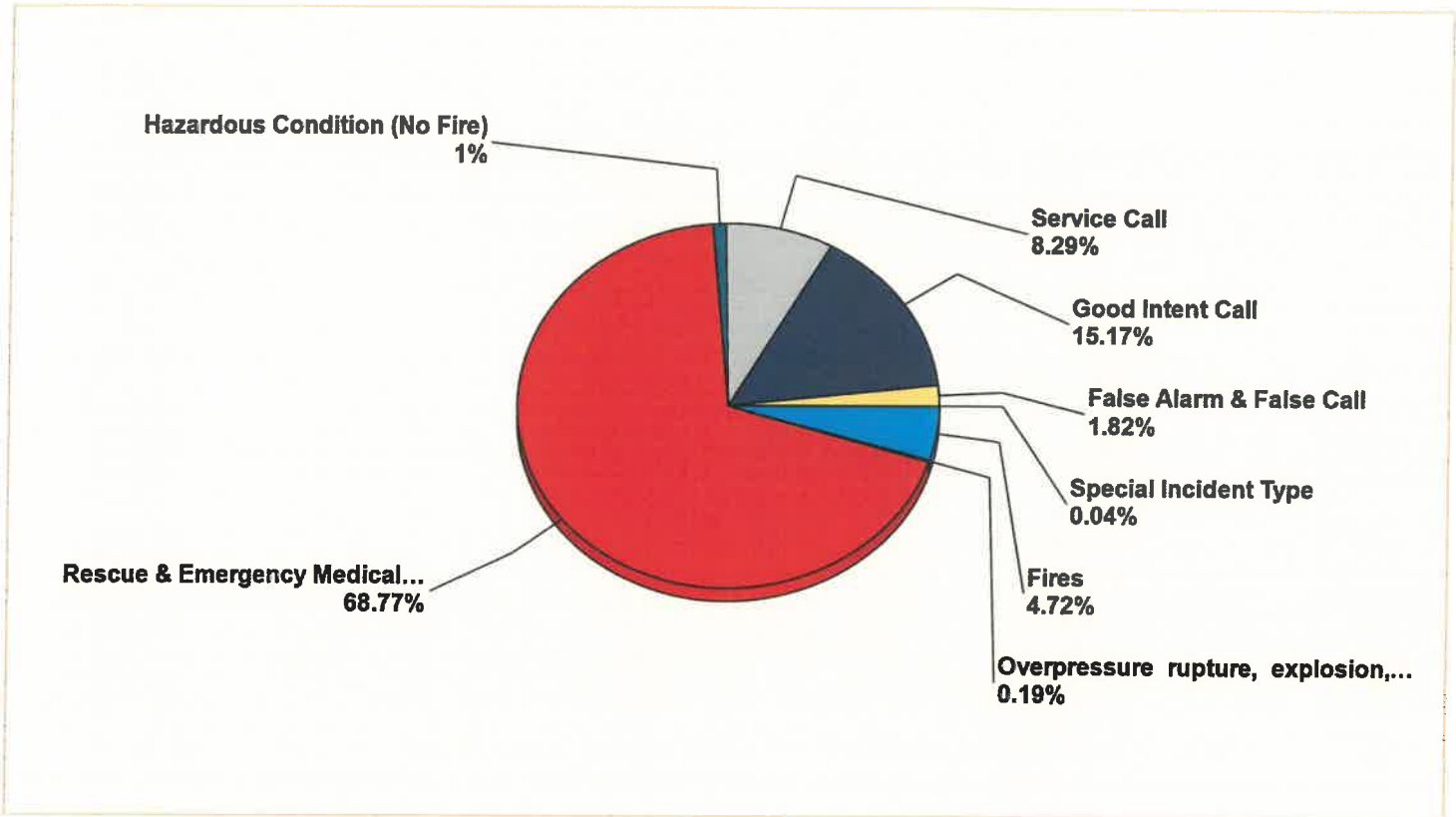
Anderson, CA

This report was generated on 1/7/2021 11:21:18 AM



Breakdown by Major Incident Types for Date Range

Zone(s): All Zones | Start Date: 01/01/2020 | End Date: 12/31/2020



MAJOR INCIDENT TYPE	# INCIDENTS	% of TOTAL
Fires	127	4.72%
Overpressure rupture, explosion, overheating - no fire	5	0.19%
Rescue & Emergency Medical Service	1850	68.77%
Hazardous Condition (No Fire)	27	1%
Service Call	223	8.29%
Good Intent Call	408	15.17%
False Alarm & False Call	49	1.82%
Special Incident Type	1	0.04%
TOTAL	2690	100%

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emergencyreporting.com

Doc Id: 553

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Detailed Breakdown by Incident Type

INCIDENT TYPE	# INCIDENTS	% of TOTAL
100 - Fire, other	8	0.3%
111 - Building fire	27	1%
113 - Cooking fire, confined to container	1	0.04%
114 - Chimney or flue fire, confined to chimney or flue	1	0.04%
118 - Trash or rubbish fire, contained	2	0.07%
122 - Fire in motor home, camper, recreational vehicle	1	0.04%
131 - Passenger vehicle fire	10	0.37%
132 - Road freight or transport vehicle fire	4	0.15%
137 - Camper or recreational vehicle (RV) fire	1	0.04%
141 - Forest, woods or wildland fire	1	0.04%
142 - Brush or brush-and-grass mixture fire	63	2.34%
143 - Grass fire	1	0.04%
151 - Outside rubbish, trash or waste fire	4	0.15%
154 - Dumpster or other outside trash receptacle fire	1	0.04%
160 - Special outside fire, other	1	0.04%
162 - Outside equipment fire	1	0.04%
200 - Overpressure rupture, explosion, overheat other	1	0.04%
243 - Fireworks explosion (no fire)	3	0.11%
251 - Excessive heat, scorch burns with no ignition	1	0.04%
320 - Emergency medical service, other	1	0.04%
321 - EMS call, excluding vehicle accident with injury	1737	64.57%
322 - Motor vehicle accident with injuries	88	3.27%
323 - Motor vehicle/pedestrian accident (MV Ped)	2	0.07%
324 - Motor vehicle accident with no injuries.	15	0.56%
353 - Removal of victim(s) from stalled elevator	1	0.04%
363 - Swift water rescue	6	0.22%
400 - Hazardous condition, other	2	0.07%
411 - Gasoline or other flammable liquid spill	4	0.15%
420 - Toxic condition, other	7	0.26%
440 - Electrical wiring/equipment problem, other	2	0.07%
444 - Power line down	8	0.3%
480 - Attempted burning, illegal action, other	2	0.07%
482 - Threat to burn	2	0.07%
510 - Person in distress, other	2	0.07%
511 - Lock-out	1	0.04%
520 - Water problem, other	1	0.04%
550 - Public service assistance, other	2	0.07%
551 - Assist police or other governmental agency	1	0.04%
553 - Public service	194	7.21%
554 - Assist invalid	7	0.26%
561 - Unauthorized burning	13	0.48%
571 - Cover assignment, standby, moveup	2	0.07%
600 - Good intent call, other	1	0.04%
611 - Dispatched & cancelled en route	341	12.68%
621 - Wrong location	1	0.04%
622 - No incident found on arrival at dispatch address	18	0.67%
632 - Prescribed fire	1	0.04%
651 - Smoke scare, odor of smoke	41	1.52%
652 - Steam, vapor, fog or dust thought to be smoke	1	0.04%
653 - Smoke from barbecue, tar kettle	2	0.07%
671 - HazMat release investigation w/no HazMat	2	0.07%
700 - False alarm or false call, other	18	0.67%
711 - Municipal alarm system, malicious false alarm	1	0.04%
715 - Local alarm system, malicious false alarm	1	0.04%
730 - System malfunction, other	2	0.07%

Only REVIEWED and/or LOCKED IMPORTED incidents are included. Summary results for a major incident type are not displayed if the count is zero.



Detailed Breakdown by Incident Type

INCIDENT TYPE	# INCIDENTS	% of TOTAL
731 - Sprinkler activation due to malfunction	3	0.11%
736 - CO detector activation due to malfunction	4	0.15%
740 - Unintentional transmission of alarm, other	6	0.22%
743 - Smoke detector activation, no fire - unintentional	4	0.15%
744 - Detector activation, no fire - unintentional	2	0.07%
745 - Alarm system activation, no fire - unintentional	8	0.3%
900 - Special type of incident, other	1	0.04%
TOTAL INCIDENTS:	2690	100%

Only REVIEWED and/or LOCKED IMPORTED incidents are included. Summary results for a major incident type are not displayed if the count is zero.

