

ANDERSON FIRE PROTECTION DISTRICT



BOARD OF DIRECTORS AGENDA

JULY 13, 2012

REGULAR MEETING – 5:00 P.M.

**Fire Station/Training Room
1925 Howard Street, Anderson, California**

PARTICIPATION BY PUBLIC IN MEETING

To address the Board on any particular issue, please EMAIL Mo Hern @ mhern@andersonfire.org at least 30 minutes prior to the start of the meeting.

Effective July 1, 2008, the Brown Act requires any non-confidential documents or writings distributed to a majority of the Board of Directors less than 72 hours before a regular meeting will be made available to members of the public at the same time they are distributed.

Pursuant to the State's Open Meeting Law, the legislative body or its staff may briefly respond to comments or questions from members of the public; and if deemed necessary, refer the subject for follow-up and/or to schedule the matter on a subsequent Board agenda.

The Brown Act prohibits the Board from taking action on any item not placed on the printed Agenda in most cases.

In compliance with the Americans with Disabilities Act, the Anderson Fire Protection District will make available to members of the public any special assistance necessary to participate in this meeting. The public should contact the Clerk of the Board (378-6699) to make such a request. Notification 72 hours prior to the meeting will enable the Anderson Fire Protection District to make reasonable arrangements to ensure accessibility to this meeting.

This is an Equal Opportunity Program. Discrimination is prohibited by Federal Law. Complaints of discrimination may be filed with the Secretary of Agriculture, Washington, D.C.

OPEN SESSION Chairman of the Board Trish Clarke will call the meeting to order at _____

1.0 CALL TO ORDER

ROLL CALL:

CHAIRPERSON
VICE CHAIRPERSON
SECRETARY
MEMBER
MEMBER

TRISH CLARKE
JOHN DAY
CHAD DOWNING
JAMES YARBROUGH
JEFF HOGUE

Person(s) Present-

2.0 INVOCATION - CHAIRPERSON TO CHOOSE.

3.0 PLEDGE OF ALLEGIANCE - CHAIRPERSON TO CHOOSE.

4.0 PRESENTATIONS: - Brown Act. Training (1 Hour). In August.

5.0 PUBLIC COMMENT PERIOD

Any person may address the District Board on any subject pertaining to District business, which is not Listed on the agenda. This comment period is provided by the Ralph M. Brown Open Meeting Act (Government Code 54950 et seq.). The Board welcomes participation at Board meetings. Members of the public may address the Board on any item of interest to the public that is scheduled on the Agenda. In order for everyone to be heard, please limit your comments to 5 minutes or less. Any request that requires Board action may be set by the Board for a future agenda or referred to staff

6.0 CONSENT AGENDA

All items listed under the consent agenda are considered by the Board to be routine and will be enacted by one motion in the order listed below. There will be no separate discussion of these items, unless specified. Items may be removed to the regular agenda prior to the time the Directors vote on the motion to adopt the consent agenda. A Board member's vote in favor of the Consent Agenda is considered and recorded as a separate and affirmative vote in favor of each item listed. Motions in favor of the Consent Agenda are deemed to include a motion to waive the reading of any ordinance or resolution on the Consent Agenda. Items on tonight's consent agenda are:

6.1 APPROVAL OF THE JUNE 2021 REGULAR BOARD MEETING MINUTES

6.2 APPROVAL OF BILLS FOR THE MONTH OF JUNE 2021

Moved:

Seconded:

Approved:

OPEN SESSION-

7.0 PUBLIC HEARINGS- A public hearing is an open consideration within a regular or special meeting of the Board, for which special notice has been given and may be required. When a public hearing is continued, noticing of the adjourned item is required as per Government Code 54955.1 - **NONE**

8.0 ACTIONS ITEMS-

8.1 Contract for service to complete audit for FY 20/21 . By Donald R. Reynolds, Certified Public accountant.

Moved:
Seconded:
Approved:

STAFF REPORTS

9.0. FIRE MARSHAL REPORT- See attached

10.0 BATTALION CHIEF’S REPORT- NONE

11.0. FIRE CHIEF’S REPORT – See attached

12.0 DIRECTORS’ REPORTS –

13.0 CLOSED SESSION AGENDA ITEMS-

CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION
Significant exposure to litigation pursuant to 54956.9(b): (One Case)

14.0 ADJOURNMENT-

Moved:

Seconded:

Approved:

**NEXT REGULARY SCHEDULED BOARD MEETING
TUESDAY AUGUST 10TH, 2021 5:00 PM
FIRE STATION – TRAINING ROOM**

ANDERSON FIRE PROTECTION DISTRICT

6.1



MINUTES

JUNE 08, 2012

REGULAR MEETING – 5:00 P.M.

**Fire Station/Training Room
1925 Howard Street, Anderson, California**

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OPEN SESSION Chairman of the Board Trish Clarke will call the meeting to order at 5:26 PM

1.0 CALL TO ORDER

ROLL CALL:

CHAIRPERSON	TRISH CLARKE	PRESENT
VICE CHAIRPERSON	JOHN DAY	PRESENT
SECRETARY	CHAD DOWNING	PRESENT
MEMBER	JAMES YARBROUGH	ABSENT
MEMBER	JEFF HOGUE	PRESENT

Person(s) Present-

2.0 INVOCATION - CHAIRPERSON TO CHOOSE. Jeff Hogue

3.0 PLEDGE OF ALLEGIANCE - CHAIRPERSON TO CHOOSE. John Day

4.0 PRESENTATIONS: - None

5.0 PUBLIC COMMENT PERIOD

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6.1 APPROVAL OF THE MAY 2021 REGULAR BOARD MEETING MINUTES

6.2 APPROVAL OF BILLS FOR THE MONTH OF MAY 2021

Moved: John Day
Seconded: Chad Downing
Approved: 4 Approved 1 Absent

OPEN SESSION-

7.0 PUBLIC HEARINGS- A public hearing is an open consideration within a regular or special meeting of the Board, for which special notice has been given and may be required. When a public hearing is continued, noticing of the adjourned item is required as per Government Code 54955.1 - NONE

8.0 ACTIONS ITEMS-

8.1 Adopt preliminary budget FY 2021-2022

Moved: Jeff Hogue
Seconded: John Day
Approved: 4 Approved 1 Absent

8.2 Adopt resolution 2021-1 of the Board of Directors of the Anderson Fire Protection District establishing the appropriations limit, FY 2021/2022

Moved: John Day
Seconded: Chad Downing
Approved: 4 Approved 1 Absent

8.3 Adopt resolution 2021-2 establishing and implementing a program to charge mitigation rates for the deployment of emergency and non-emergency services by the Fire Dept. for services provided / rendered for the Anderson Fire Protection District.

Moved: John Day
Seconded: Chad Downing
Approved: 4 Approved 1 Absent

8.4 Approve a service agreement with Fire Recovery USA, LLC

Moved: John Day
Seconded: Jeff Hogue
Approved: 4 Approved 1 Absent

STAFF REPORTS

9.0. FIRE MARSHAL REPORT- See attached

10.0 BATTALION CHIEF'S REPORT- NONE

11.0. FIRE CHIEF'S REPORT – See attached

12.0 DIRECTORS' REPORTS – Nothing to report

13.0 CLOSED SESSION AGENDA ITEMS- None

14.0 ADJOURNMENT- 5:29 PM

Moved: John Day
Seconded: Chad Downing
Approved: 4 Approved 1 Absent

**NEXT REGULARY SCHEDULED BOARD MEETING
TUESDAY JULY 13TH, 2021 5:00 PM
FIRE STATION – TRAINING ROOM**

6.2

JUNE BILLS 2021

CLAIMS PROCESSING PERIOD:
BOARD MEETING HELD JULY 13, 2021

DIST RFP #	PAYEE	INVOICE #	DESCRIPTION	ACCT #	AMOUNT
* PERS RETIREMENT		100000016429054	PP 05/31/2021 - 06/13/2021 EMPLOYER PP 05/31/2021 - 06/13/2021 EMPLOYEE	018201 007000	790.73 345.72
* PERS RETIREMENT		100000016429093	PP 05/31/2021 - 06/13/2021 EMPLOYER PP 05/31/2021 - 06/13/2021 EMPLOYEE	018201 007000	2,340.24 2,332.31
* PERS RETIREMENT		100000016429072	PP 06/14/2021 - 06/27/2021 EMPLOYER PP 06/14/2021 - 06/27/2021 EMPLOYEE	018201 007000	790.73 345.72
* PERS RETIREMENT		100000016400554	PP 06/14/2021 - 06/27/2021 EMPLOYER PP 06/14/2021 - 06/27/2021 EMPLOYEE	018201 007000	2,051.47 2,044.51
* PERS HEALTH		100000016462707	JULY HEALTH	018300	15,530.90
* PERS ACTUARIAL PLAN 1158		100000016443449	ACCRUED LIABILITY PLAN 1158 JUNE	018201	404.07
* PERS ACTUARIAL PLAN 25550		100000016443464	ACCRUED LIABILITY PLAN 25550 JUNE	018201	170.55
* PERS ACTUARIAL PLAN 1159		100000016443456	ACCRUED LIABILITY PLAN 1159 JUNE	018201	10,645.69
* BLUE SHIELD		211650001109	DENTAL / EMPLOYEES	018300	675.90
* MES		INV1585633	STRUCTURAL BOOTS FOR DEPT	032300	3,684.95
* ATT		000016513059	MAIN STATION (MAY)	032500	117.29
* ATT		000016513054	HISTORIC STATION (MAY)	032500	45.65
* ATT		000016656075	MAIN STATION (JUNE)	032500	117.18
		000016656070	HISTORIC STATION (JUNE)	032500	45.65
* OBSIDIAN		14763	IT	033529	25.00
* OBSIDIAN		14802	IT	033529	32.50
* OBSIDIAN		14803	IT	035529	32.50
* OBSIDIAN		14804	IT	033529	32.50
* OBSIDIAN		14805	IT	033529	32.50
* OBSIDIAN		14806	IT	033529	32.50
* FIRECAT		9467	FIRE HOSE TESTING	033538	3,328.00
* HUE & CRY		781621	FIRE ALARM MAINT	033700	33.18
* US BANK		XA062121A	SPECTRUM	032500	109.99
			ALS SAW SHOP	033500	201.03
			AMAZON MEDICAL BOARDS	033900	113.09
			AMAZON FILE BOX	034500	24.44
			AMAZON FLAG	035700	33.34
			ICC SUBSCRIPTION	034100	145.00
			EPPERSONS / RECLINER	034536	450.00
			NATION FIRE SUPPLY GAUGE	033500	23.25
			AMAZON MED BOARDS	033900	113.09
			ANDERSON FAMILY FITNESS	034100	290.00
			PRO IMAGES SHIRTS	032300	233.76
			SPECTRUM CABLE	032500	34.09
			AMAZON FLASHLIGHTS	035500	303.50
			AMAZON MED BOARDS CREDIT	002232	-103.41
			AMAZON CHARGE CORDS	032500	51.66
			ANDAX FACECAPS FOR FLASHLIGHT	033500	79.00
			MICROSOFT INTERNET	032500	62.50
			VERIZON CELL BILL	032500	171.51
			MICROSOFT INTERNET	032500	48.00
			MICROSOFT INTERNET	032500	4.00
			LIVE ACTION MEDICAL SUPPLIES	033900	349.61

		AMAZON KEYBOARD	032500	62.23
		AMAZON MEDICAL SUPPLIES	033900	40.16
		AMAZON COM MOUSE	032500	34.46
* PETTY CASH	XA061721A	USPS	034500	26.35
		USPS	034500	55.00
		USPS	034500	55.00
		SHASTA PIZZA / ARSON MEETING	032700	104.15
		SHASTA PIZZA / ARSON MEETING	032700	107.77
		SHASTA PIZZA / ARSON MEETING	032700	82.85
		RITE AID / BATTERIES	033530	8.61
* LAUNDRY WORLD	233076	LAUNDRY SERVICE	032900	49.15
* LAUNDRY WORLD	233515	LAUNDRY SERVICE	032900	156.85
* LAUNDRY WORLD	233929	LAUNDRY SERVICE	032900	49.15
* LAUNDRY WORLD	234380	LAUNDRY SERVICE	032900	35.15
* TONY'S REFRIGERATION	64932	MAINT INC MAKER	033500	125.00
* PORAC	316069	MEMBERSHIP	034100	57.00
* PORAC	627998	MEMBERSHIP (LEGAL)	034100	42.00
* COPYCATS	7294	PATIENT CARE REPORTS	034500	242.44
* WOODS	1118334	PEST CONTROL	032900	104.00
* BOUND TREE	84100179	OB KIT	033900	41.61
* BOUND TREE	84101617	OB KIT	033900	34.02
* DIVERSIFIED	43419	COLOR & BW PAPER	034500	26.00
* SECURITY SHREDDING	117885	SHRED	034500	30.00
* OFFICE DEPOT		OFFICE SUPPLIES	034500	68.28
* MOORE & BOGENER	12121	LEGAL SERVICES	034828	380.00
* EMERGENCY REPORTING	INV2104091	REPORTING	035528	2,906.54
* FLYERS	CFS-2649879	FUEL	035940	1,960.03
* PG&E	XA060421A	BACK SHOP ELECT	036100	122.87
* PG&E	XA060421B	MAIN STATION ELECT	036100	1,563.19
* PG&E	XA060721A	HISTORIC STATION	036100	39.73
* PG&E	XA060621C	MAIN STATION GAS	036100	142.90
* CITY OF ANDERSON WATER	XA060121A	1ST HYDRANT	036127	128.11
* CITY OF ANDERSON WATER	XA060121B	2ND HYDRANT	036127	13.02
* O'REILLY	XAMAY21A	APPARATUS	033526	39.61
* ACE HARDWARE	XAMAY21A	DOOR KNOB	033700	15.07
		SWAMP COOLER	033500	32.30
* ACE HARDWARE	XAJUN21A	PROPANE	032900	34.25
		ICE MACHINE	034300	21.43
		HYDRANT BAGS	033543	32.99
* DLL	72883611	LEASE ON COPIER	050223	130.55

TOTAL ACCOUNTS PAYABLE	<u>\$19,496.67</u>
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PAYROLL & BENEFITS	<u>\$38,468.54</u>
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GRAND TOTAL	<u><u>\$57,965.21</u></u>
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DATED 07/13/2021

Chairperson - Patricia A. "Trish" Clarke

Board Member - James Yarbrough

Vice Chairperson - John Day

Board Member - Jeff Hogue

Secretary - Chad Downing

Note: The above list of bills represents claims that were authorized by the Fire Chief, Deputy Chief or Battalion Chief and paid between board meetings and have now been reviewed and approved by the Board as noted by the signatures shown above (Re: Resolution 2016-11).

FOOTNOTES:

Donald R. Reynolds

Certified Public Accountant

June 21, 2021

Board of Directors
Anderson Fire Protection District
1925 Howard Street
Anderson, CA 96007

I am pleased to confirm my understanding of the services I am to provide Anderson Fire Protection District for the Year ended June 30, 2021. I will audit the financial statements of the governmental activities, the business-type activities, each major fund, and the aggregate remaining fund information, which collectively comprise the entity's basic financial statements, of Anderson Fire Protection District as of and for the Year ended June 30, 2021. Accounting standards generally accepted in the United States provide for certain required supplementary information (RSI), such as management's discussion and analysis (MD&A), to accompany Anderson Fire Protection District's basic financial statements. As part of our engagement, we will apply certain limited procedures to Anderson Fire Protection District's RSI. These limited procedures will consist principally of inquiries of management regarding the methods of measurement and presentation, which management is responsible for affirming to us in its representation letter. Unless we encounter problems with the presentation of the RSI or with procedures relating to it, we will disclaim an opinion on it. The following RSI is required by generally accepted accounting principles and will be subjected to certain limited procedures, but will not be audited:

1. Management's discussion and analysis
2. Budgetary comparison schedules

Audit Objectives

The objective of my audit is the expression of an opinion as to whether your financial statements are fairly presented, in all material respects, in conformity with U.S. generally accepted accounting principles and to report on the fairness of the additional information referred to in the first paragraph when considered in relation to the financial statements taken as a whole. My audit will be conducted in accordance with U.S. generally accepted auditing standards, and will include tests of the accounting records of Anderson Fire Protection District and other procedures I consider necessary to enable me to express such an opinion. If my opinion on the financial statements is other than unqualified, I will fully discuss the reasons with you in advance. If, for any reason, I am unable to complete the audit or am unable to form or have not formed an opinion, I may decline to express an opinion or to issue a report as a result of this engagement.

I will also provide a report (that does not include an opinion) on internal control related to the financial statements and compliance with laws, regulations, and the provisions of contracts or grant agreements, noncompliance with which could have a material effect on the financial statements. This report will include a statement that the report is intended solely for the information and use of the

board of directors, management, and specific legislative or regulatory bodies and is not intended to be and should not be used by anyone other than these specified parties.

Management Responsibilities

Management is responsible for the basic financial statements and all accompanying information as well as all representations contained therein. As part of the audit, we will prepare a draft of your financial statements and related notes. You are responsible for making all management decisions and performing all management functions relating to the financial statements and related notes and for accepting full responsibility for such decisions. You will be required to acknowledge in the management representation letter that you have reviewed and approved the financial statements and related notes prior to their issuance and have accepted responsibility for them. Further, you are required to designate an individual with suitable skill, knowledge, or experience to oversee any nonaudit services we provide and for evaluating the adequacy and results of those services and accepting responsibility for them.

Management is responsible for establishing and maintaining internal controls, including monitoring ongoing activities; for the selection and application of accounting principles; and for the fair presentation in the financial statements of the respective financial position of the governmental activities, the business-type activities, the aggregate discretely presented component units, each major fund, and the aggregate remaining fund information of the Anderson Fire Protection District and the respective changes in financial position and cash flows, where applicable, in conformity with U.S. generally accepted accounting principles.

Management is also responsible for making all financial records and related information available to us and for the accuracy and completeness of that information. Your responsibilities include adjusting the financial statements to correct material misstatements and for confirming to us in the representation letter that the effects of any uncorrected misstatements aggregated by us during the current engagement and pertaining to the latest period presented are immaterial, both individually and in the aggregate, to the financial statements taken as a whole.

You are responsible for the design and implementation of programs and controls to prevent and detect fraud, and for informing us about all known or suspected fraud affecting the government involving (1) management, (2) employees who have significant roles in internal control, and (3) others where the fraud or illegal acts could have a material effect on the financial statements. Your responsibilities include informing us of your knowledge of any allegations of fraud or suspected fraud affecting the government received in communications from employees, former employees, grantors, regulators, or others. In addition, you are responsible for identifying and ensuring that the entity complies with applicable laws, regulations, contracts, agreements, and grants for taking timely and appropriate steps to remedy any fraud, illegal acts, violations of contracts or grant agreements, or abuse that we may report.

Management is responsible for establishing and maintaining a process for tracking the status of audit findings and recommendations. Management is also responsible for identifying for us previous audits or other engagements or studies related to the objectives discussed in the Audit Objectives section of this letter. This responsibility includes relaying to us corrective actions taken to address significant findings and recommendations resulting from those audits or other engagements or studies. You are also responsible for providing management's views on our current findings, conclusions, and

recommendations, as well as your planned corrective actions.

Audit Procedures - General

An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements; therefore, my audit will involve judgment about the number of transactions to be examined and the areas to be tested. I will plan and perform the audit to obtain reasonable rather than absolute assurance about whether the financial statements are free of material misstatement, whether caused by error, fraudulent financial reporting, misappropriation of assets, or violations of laws or governmental regulations that are attributable to the entity or to acts by management or employees acting on behalf of the entity. Because the determination of abuse is subjective, *Generally Accepted Auditing Standards* do not expect auditors to provide reasonable assurance of detecting abuse.

Because an audit is designed to provide reasonable, but not absolute assurance and because I will not perform a detailed examination of all transactions, there is a risk that a material misstatement may exist and not be detected by me. In addition, an audit is not designed to detect immaterial misstatements or violations of laws or governmental regulations that do not have a direct and material effect on the financial statements. However, I will inform you of any material errors that come to my attention, and I will inform you of any fraudulent financial reporting or misappropriation of assets that comes to my attention. I will also inform you of any violations of laws or governmental regulations that come to my attention, unless clearly inconsequential. My responsibility as auditor is limited to the period covered by my audit and does not extend to matters that might arise during any later periods for which I am not engaged as auditor.

My procedures will include tests of documentary evidence supporting the transactions recorded in the accounts, and may include tests of the physical existence of inventories, and direct confirmation of receivables and certain other assets and liabilities by correspondence with selected individuals, creditors, and financial institutions. I will request written representations from your attorneys as part of the engagement, and they may bill you for responding to this inquiry. At the conclusion of my audit, I will also require certain written representations from you about the financial statements and related matters.

Audit Procedures - Internal Control

Our audit will include obtaining an understanding of the entity and its environment, including internal control, sufficient to assess the risks of material misstatement of the financial statements and to design the nature, timing, and extent of further audit procedures. Tests of controls may be performed to test the effectiveness of certain controls that we consider relevant to preventing and detecting errors and fraud that are material to the financial statements and to preventing and detecting misstatements resulting from illegal acts and other noncompliance matters that have a direct and material effect on the financial statements. Our tests, if performed, will be less in scope than would be necessary to render an opinion on internal control and, accordingly, no opinion will be expressed.

Audit Procedures—Compliance

As part of obtaining reasonable assurance about whether the financial statements are free of material misstatement, we will perform tests of Anderson Fire Protection District's compliance with the

provisions of applicable laws, regulations, contracts, agreements, and grants. However, the objective of our audit will not be to provide an opinion on overall compliance.

Audit Administration, Fee, and Other

I understand that your employees will prepare all cash or other confirmations I request and will locate any invoices selected by me for testing.

The audit documentation for this engagement is the property of Donald R. Reynolds, CPA and constitutes confidential information. However, pursuant to authority given by law or regulation, I may be requested to make certain audit documentation available to federal agency providing direct or indirect funding, or the U.S. General Accounting Office for purposes of a quality review of the audit, to resolve audit findings, or to carry out oversight responsibilities. I will notify you of any such request. If requested, access to such audit documentation will be provided under the supervision of Donald R. Reynolds, CPA personnel. Furthermore, upon request, I may provide copies of selected audit documentation to the aforementioned parties. These parties may intend, or decide, to distribute the copies or information contained therein to others, including other governmental agencies.

I expect to begin my audit on approximately August 1, 2021 and to issue my reports no later than December 31, 2021.

My fee for these services will be at my standard hourly rates plus out-of-pocket costs (such as report reproduction, word processing, postage, travel, copies, telephone, etc.) except that I agree that my gross fee, including expenses will not exceed \$5,500. My standard hourly rates vary according to the degree of responsibility involved and the experience level of the personnel assigned to your audit. My invoices for these fees will be rendered each month as work progresses and are payable on presentation. In accordance with my firm policies, work may be suspended if your account becomes 60 days or more overdue and may not be resumed until your account is paid in full. If I elect to terminate my services for nonpayment, my engagement will be deemed to have been completed upon written notification of termination, even if I have not completed my report. You will be obligated to compensate me for all time expended and to reimburse me for all out-of-pocket costs through the date of termination. The above fee is based on anticipated cooperation from your personnel and the assumption that unexpected circumstances will not be encountered during the audit. If significant additional time is necessary, I will discuss it with you and arrive at a new fee estimate before I incur the additional costs.

I appreciate the opportunity to be of service to Anderson Fire Protection District and believe this letter accurately summarizes the significant terms of my engagement. If you have any questions, please let me know. If you agree with the terms of my engagement as described in this letter, please sign the enclosed copy and return it to me.

Very truly yours,

A handwritten signature in dark ink, appearing to read 'Donald R. Reynolds', with a long horizontal flourish extending to the right.

Donald R. Reynolds, CPA

RESPONSE:

This letter correctly sets forth the understanding of Anderson Fire Protection District.

By: _____

Title: _____

Date: _____



ANDERSON

FIRE PROTECTION DISTRICT

1925 Howard St. Anderson, CA 96007
(530) 378-6699 Fax: (530) 378-6697

Fire Marshal Activities

June 3, 2021 to July 7, 2021

Annual Inspections: 1

Business License Inspections: 1

Construction Inspections: 4

Consulting Meeting/Inspection: 1

Medical Facility (Hospitals): 0

Day Care Inspections: 0

Fire Sprinkler Inspections: 5

Hotel/Motel Inspections: 0

Misc. Meeting/Inspections: 0

Plan Review Sent Back for Correction: 5

Plan Review Approved: 38

School Inspections: 0

Weed Abatement: 18 Letters 7 Complaints 2 Meetings with landowners

ANDERSON

FIRE PROTECTION DISTRICT

1925 Howard St. Anderson, CA 96007

(530) 378-6699 Fax: (530) 378-6697



Fire Chief's Report

July 13, 2021

Department Update(s)

- The staff has again started the process for the impact fee study and service fee schedule for the department. Along with this, we have met with City Staff to renew our services agreement contract for them collecting our fees.
- Our personnel have completed the last class in the State Fire Marshals curriculum for Company Officer. They will now be completing position task books.
- Continue to work on updating the policy and procedure manual and is close to completion.
- Working on revamping the department website so we can update it more often and complete the build out.
- Grant's update. We have been awarded \$ 4,800 from the Shasta Regional Community Fund for new suction units and advanced airway supplies. Engineer Hiem was instrumental in writing this grant.

Investigations

- Follow-up on open cases as time allows.
- On Friday July 2, 2021, with the assistance of CalFire we seized 140 lbs. of dangerous fireworks from a residence on Spring Gulch Rd. Also, one other citation was issued on July 3rd for fireworks.



ANDERSON

FIRE PROTECTION DISTRICT

1925 Howard St. Anderson, CA 96007

(530) 378-6699 Fax: (530) 378-6697

Meetings/Significant Events

- Attended the wildland investigation class in Oroville at no charge hosted by CAL Fire.
- Attended the C-234 intermediate firing methods class.
- June 1, I attended the county fire season readiness planning meeting, this is the first time AFD has been invited to this meeting.

Respectfully,

A handwritten signature in blue ink, appearing to read "Steve Lowe", is written over a horizontal line.

Steve Lowe, Fire Chief

Anderson Fire Protection District

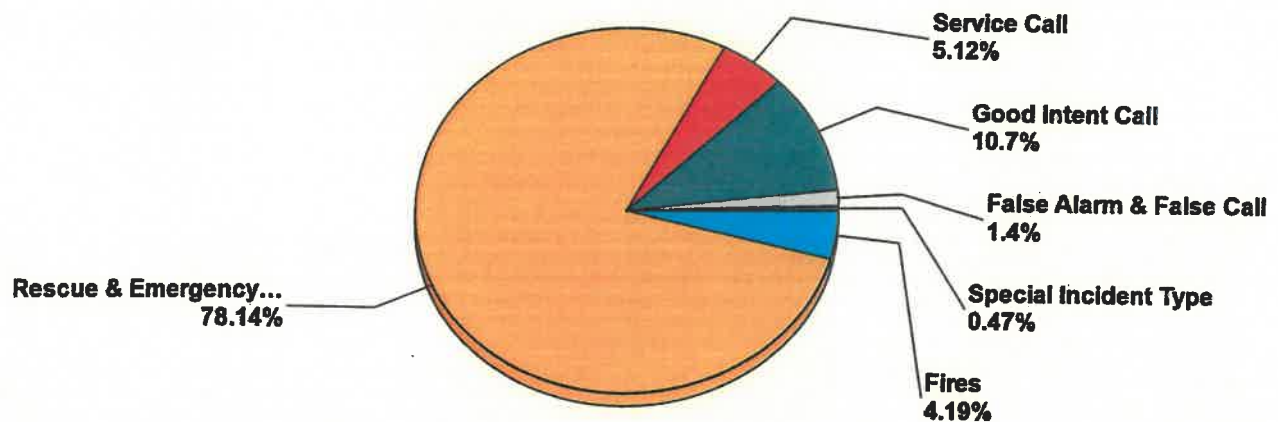
Anderson, CA

This report was generated on 7/8/2021 8:53:12 AM



Breakdown by Major Incident Types for Date Range

Zone(s): All Zones | Start Date: 06/01/2021 | End Date: 06/30/2021



MAJOR INCIDENT TYPE	# INCIDENTS	% of TOTAL
Fires	9	4.19%
Rescue & Emergency Medical Service	168	78.14%
Service Call	11	5.12%
Good Intent Call	23	10.7%
False Alarm & False Call	3	1.4%
Special Incident Type	1	0.47%
TOTAL	215	100%

Only REVIEWED and/or LOCKED IMPORTED incidents are included. Summary results for a major incident type are not displayed if the count is zero.



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Detailed Breakdown by Incident Type

INCIDENT TYPE	# INCIDENTS	% of TOTAL
111 - Building fire	1	0.47%
131 - Passenger vehicle fire	2	0.93%
142 - Brush or brush-and-grass mixture fire	6	2.79%
321 - EMS call, excluding vehicle accident with injury	156	72.56%
322 - Motor vehicle accident with injuries	11	5.12%
324 - Motor vehicle accident with no injuries.	1	0.47%
551 - Assist police or other governmental agency	1	0.47%
553 - Public service	10	4.65%
611 - Dispatched & cancelled en route	19	8.84%
622 - No incident found on arrival at dispatch address	1	0.47%
651 - Smoke scare, odor of smoke	3	1.4%
736 - CO detector activation due to malfunction	1	0.47%
740 - Unintentional transmission of alarm, other	1	0.47%
743 - Smoke detector activation, no fire - unintentional	1	0.47%
900 - Special type of incident, other	1	0.47%
TOTAL INCIDENTS:	215	100%

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