

# ANDERSON FIRE PROTECTION DISTRICT



## **BOARD OF DIRECTORS AGENDA**

**JUNE 9, 2020**

**REGULAR MEETING – 5:00 P.M.**

**Fire Station/Training Room  
1925 Howard Street, Anderson, California**

### **PARTICIPATION BY PUBLIC IN MEETING**

To address the Board on any particular issue, please fill out and submit a Speaker Request Form prior to the start of the meeting. Each Speaker will be limited to one five (5) minute opportunity to speak per agenda item, unless the Board makes an exception due to special Circumstances.

Effective July 1, 2008, the Brown Act requires any non-confidential documents or writings distributed to a majority of the Board of Directors less than 72 hours before a regular meeting will be made available to members of the public at the same time they are distributed.

Pursuant to the State's Open Meeting Law, the legislative body or its staff may briefly respond to comments or questions from members of the public; and if deemed necessary, refer the subject for follow-up and/or to schedule the matter on a subsequent Board agenda.

The Brown Act prohibits the Board from taking action on any item not placed on the printed Agenda in most cases.

### **OPEN SESSION**

#### **1. CALL TO ORDER**

##### **ROLL CALL:**

CHAIRPERSON	TRISH CLARKE
VICE CHAIRPERSON	JOHN DAY
SECRETARY	JAMES YARBROUGH
MEMBER	CHAD DOWNING
MEMBER	JEFF HOGUE

#### **2. INVOCATION - CHAIRPERSON TO CHOOSE.**

3. **PLEDGE OF ALLEGIANCE - CHAIRPERSON TO CHOOSE**

4. **PUBLIC COMMENT PERIOD**

Any person may address the District Board on any subject pertaining to District business, which is not Listed on the agenda. This comment period is provided by the Ralph M. Brown Open Meeting Act (Government Code 54950 et seq.). The Board welcomes participation at Board meetings. Members of the public may address the Board on any item of interest to the public that is scheduled on the Agenda. In order for everyone to be heard, please limit your comments to 5 minutes or less. Any request that requires Board action may be set by the Board for a future agenda or referred to staff.

5. **CONSENT AGENDA**

All items listed under the consent agenda are considered by the Board to be routine and will be enacted by one motion in the order listed below. There will be no separate discussion of these items, unless specified. Items may be removed to the regular agenda prior to the time the Directors vote on the motion to adopt the consent agenda. A Board member's vote in favor of the Consent Agenda is considered and recorded as a separate and affirmative vote in favor of each item listed. Motions in favor of the Consent Agenda are deemed to include a motion to waive the reading of any ordinance or resolution on the Consent Agenda. Items on tonight's consent agenda are:

5.1 APPROVAL OF THE MAY 2020 REGULAR BOARD MEETING MINUTES

5.2 APPROVAL OF BILLS AND PAYROLL FOR THE MONTH OF MAY 2020

**OPEN SESSION**

6. **PRESENTATIONS - None**

7. **PUBLIC HEARINGS**

A public hearing is an open consideration within a regular or special meeting of the Board, for which special notice has been given and may be required. When a public hearing is continued, noticing of the adjourned item is required as per Government Code 54955.1. **None.**

8. **ACTIONS ITEMS**

7.1 ADOPT RESOLUTION NO. 2020-2, A RESOLUTION ORDERING BOARD OF DIRECTORS ELECTION: CONSOLIDATION OF ELECTIONS; AND SPECIFICATIONS OF THE ELECTION ORDER.

7.2 SHASTA LAFCO- NOTICE OF BALLOTING PERIOD TO ELECT SPECIAL DISTRICTS REPRESENTATIVES (PER THE ELECTION RULES, EACH INDEPENDENT DISTRICT MAY CAST UP TO THREE VOTES FROM THE LIST OF CANDIDATES)

7.3 ADOPTION OF THE FISCAL YEAR 2020-21 PRELIMINARY BUDGET AND SET PUBLIC HEARING DATE TO ADOPT FINAL BUDGET.

- 7.4 ADOPT RESOLUTION NO. 2020-3 OF THE BOARD OF DIRECTORS OF THE ANDERSON FIRE PROTECTION DISTRICT, ESTABLISHING THE APPROPRIATIONS LIMIT FOR FISCAL YEAR 2020-2021.
- 7.5 GRANT THE FIRE CHIEF AUTHORIZATION TO ENTER INTO CONTRACT AS ASSIGNEE WITH CAL OES FOR INCIDENT SUPPORT UNIT.
- 7.6 GRANT THE FIRE CHIEF AUTHORIZATION TO ENTER INTO A LEASE AGREEMENT FOR A NEW COPIER. SEE ATTACHMENT.
8. **FIRE MARSHAL REPORT-** Fire Marshal Woods to give verbal update.
9. **BATTALION CHIEF'S REPORT** – None
10. **FIRE CHIEF'S REPORT** –
11. **DIRECTORS' REPORTS** –
12. **ADJOURNMENT-**

NEXT REGULARY SCHEDULED BOARD MEETING  
TUESDAY JULY 14TH, 2020 5:00 PM  
FIRE STATION – TRAINING ROOM

BEFORE THE BOARD OF DIRECTORS OF THE  
Anderson Fire Protection District  
SHASTA COUNTY, STATE OF CALIFORNIA

**Resolution Ordering Board of Directors )  
Election; Consolidation of Elections; and )  
Specifications of the Election Order )**

**RESOLUTION NO. 2020-2**

*WHEREAS*, California Elections Code requires a general district election be held in each district to choose a successor for each elective officer whose term will expire in December (December 2, 2020) following the election to be held on Tuesday, November 3, 2020; and

*WHEREAS*, other elections may be held in whole or in part of the territory of the district and it is to the advantage of the district to consolidate pursuant to Elections Code section 10400; and

*WHEREAS*, Elections Code section 10416 requires each district involved in a general election to reimburse the county for the actual costs incurred by the county elections official in conducting the election for that district; and

*WHEREAS*, Elections Code section 13307(f) requires that before the nominating period opens the district board must determine whether a charge shall be levied against each candidate submitting a candidate's statement to be sent to the voters and, if authorized pursuant to subdivision (c) of the same section, for the electronically distributed candidate's statement; and

*WHEREAS*, Elections Code section 12112 requires the election official of the principal county to publish a notice of the election once in a newspaper of general circulation in the District;

NOW, THEREFORE, IT IS ORDERED that an election be held within the territory included in this district on the 3<sup>rd</sup> day of November, 2020, for the purpose of electing members to the board of directors of said district in accordance with the following specifications:

## SPECIFICATIONS OF THE ELECTION ORDER

1. The Election shall be held on Tuesday, the 3<sup>rd</sup> day of November, 2020. The purpose of the election is to choose members of the board for the following seats:

Current Members or Vacant Seat:

Director  
Director  
\_\_\_\_\_  
\_\_\_\_\_

Term Length:

4 years  
4 years  
\_\_\_\_\_  
\_\_\_\_\_

2. The District has determined that the estimated cost for the optional Candidate Statement will be paid for by the:

Circle One:

District

Candidate

The Candidate's Statement will be limited to 200 words. The estimated cost shall be paid at the time of filing Declaration of Candidacy.

3. The District directs that the County Registrar of Voters of the principal county publish the Notice of Election in a newspaper of general circulation that is regularly circulated in the territory.

4. This Board hereby requests and consents to the consolidation of this election with other elections which may be held in whole or in part of the territory of the district, pursuant to Elections Code section 10400.

5. The Board acknowledges that the consolidated election will be held and conducted in the prescribed in Elections Code section 10418.

6. The District will reimburse the county for the actual cost incurred by the county elections official in conducting the general district election upon receipt of a bill stating the amount due as determined by the elections official.

7. The Clerk of this Board is ordered to deliver copies of this Resolution to the Registrar of Voters.

8. THE FOREGOING RESOLUTION WAS ADOPTED upon motion of  
Director \_\_\_\_\_

Seconded by Director \_\_\_\_\_, at a regular meeting on

this day of \_\_\_\_\_, 2020, by the following vote:

AYES \_\_\_\_\_  
ABSENT \_\_\_\_\_

NOES \_\_\_\_\_  
ABSTAIN \_\_\_\_\_

\_\_\_\_\_  
DATE

\_\_\_\_\_  
BOARD PRESIDENT OR DISTRICT SECRETARY  
Anderson Fire Protection District

RESOLUTION NO. 2020-3

RESOLUTION OF THE BOARD OF TRUSTEES OF THE  
ANDERSON FIRE PROTECTION DISTRICT  
ESTABLISHING THE APPROPRIATIONS LIMIT FOR  
FISCAL YEAR 2020-21

**WHEREAS**, the Article XIII B of the California Constitution requires certain special districts to establish an annual appropriations limit, and

**WHEREAS**, the limit is based on appropriations only from proceeds of taxes, and

**WHEREAS**, Government Code §7900-7914 and §2227-2228 provides the process in which to calculate the appropriations limit, and

**WHEREAS**, the Shasta County Auditor-Controller has complied with the provisions of Article XII B in determining the appropriations limit for fiscal year 2020-21; and

**NOW, THEREFORE, BE IT RESOLVED** that the Board establishes the Example District appropriations limit at \$3,751.667 for Fiscal Year 2020-21 and that the annual adjustment factors used to calculate the appropriations limit shall be:

- a) The percentage change, 4.67% in local assessment roll from the preceding year for Shasta County due to the addition of local non-residential new construction.
- b) The percentage change 0.10% in population within Shasta County.

**DULY PASSED AND ADOPTED** this \_\_\_\_ day of \_\_\_\_\_, by the Board of Trustees of the Example District by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:



COUNTY OF SHASTA				SCHEDULE 15		2020-2021 FY	
STATE OF CALIFORNIA				General Ledger			
BUDGET WORKSHEETS DISTRICT BUDGETS							
FOR THE FISCAL YEAR							
ADJUSTED BUDGET AMOUNTS ARE AS OF							
Account	Description	Adopted	Actuals	Adopted	Actuals	Preliminary	
		Final Budget 2018/2019	as of 6/30/2019	Final Budget 2019/2020	as of 5/11/2020	Budget 2020/2021	
<b>0441</b>	<b>ANDERSON FIRE PROTECTION DIST</b>						
101000	CURRENT SECURED TAXES	820,000	883,520	915,000	910,643	925,000	
101001	CURRENT UNITARY TAXES	36,000	43,669.35	45,000	41,138	50,000	
101011	CURR SEC TAX DEL ADV TEETER	12,000	13,920.67	12,000			
101012	RDA RESIDUAL PROP TAX HS34188	20,000	47,013.03	50,000	61,994	70,000	
101013	RDA 1290 PT PROP TX HS33607.5	45,000	56,798.25	50,000	36,757	50,000	
101100	SUPPLEMENTAL TAXES CURRENT	10,000	13,227.01	12,000	13,069	15,000	
101111	SUPPLEMENTAL TAXES CURR TEETER		1,534.95				
102000	CURRENT UNSECURED TAXES	40,000	42,598.71	40,000	45,045	50,000	
103010	SUPPLEMENTAL TAXES PRIOR	20	15.35		459	-	
104000	PRIOR YEAR UNSECURED TAXES	1,000	611.51		506	500	
	TAXES	<b>984,020</b>	<b>1,102,909</b>	<b>1,124,000</b>	<b>1,109,610</b>	<b>1,160,500</b>	
420000	INTEREST						
421200	RENTS/LEASES OF BUILDING	6,000	13,861.57	9,500	12,181	15,000	
	REVENUE FROM MONEY & PROPERTY	<b>6,000</b>	<b>9,748.49</b>	<b>9,500</b>	<b>13,681</b>	<b>21,000</b>	
546000	STATE HOMEOWNERS EXEMPTION						
549360	STATE INDIAN GAMING	12,000	13,877.52	12,000	11,905	12,000	
552103	FEDERAL MEDICARE PART D SUBSID						
563710	CONT FROM SHASTA COUNTY	16,477	16,129.00	16,000	11,905	18,280	
	INTERGOVERNMENTAL REVENUES	<b>28,477</b>	<b>30,007</b>	<b>28,000</b>	<b>11,905</b>	<b>18,280</b>	
668154	S/A FIRE SUPPRESSION CURR						
668206	S/A ANDRSN FIRE CFD 2005-1 CUR	78,000	82,140.45	83,000	79,567	83,000	
688011	PUBLIC TRAINING CPR FIRST AID		100				
688013	CHGS FOR SVS EDUC TRAINING						
692024	REIMB FIRE CALLS	15,000	5,381.00	10,000			
693060	INSPECTION FEES	45,000	46,182	48,000	23,275	48,000	
693061	IMPACT FEE BUILDING	43,500	29,659.37	40,000	28,938	40,000	
693062	IMPACT FEE LADDER TRUCK	12,000	4,810.37	6,000	9,944	6,000	
693064	IMPACT FEE EQUIPMENT	6,500	4,635.53	6,000	4,523	6,000	
	CHARGES FOR SERVICES	<b>200,000</b>	<b>172,908.28</b>	<b>193,000.00</b>	<b>146,248.02</b>	<b>183,000.00</b>	

792500	DONATIONS/CONTRIBUTIONS	-	2,605.00		31,989	
792553	CONTRIB SHASTA RG COMM FNDTN	-				
792563	DONATION SIERRA PACIFIC	-				
795000	AUDITOR VOID/STALE DATED CHECK	-			250	
797442	SALE OF FIRE REPORTS	50	225	200	25	
797600	MISCELLANEOUS SALES				100	
799300	MISCELLANEOUS REVENUE	200	3,388.63	1,000	225	500
799390	PRIOR PERIOD EXP ADJUSTMENT					
799600	INSURANCE LOSS & REFUNDS	10,000	43,444.64	10,000	28,281	10,000
799850	REIMB MISC COSTS					
	MISCELLANEOUS REVENUES	10,250	49,663.27	11,200.00	60,869.61	10,500.00
806741	TRAN IN ANDERSON FIRE	-	-			
	OTHR FINANCING SOURCES TRAN IN	0	0			
850000	LONG TERM DEBT PROCEEDS	0	-			
	OTH FINANCE SRCS L/T DEBT PRCD		0			
896100	SALE OF CAPITAL ASSETS	0	-			
896101	SALE OF SURPLUS PROPERTY	-	-			
	OTHER FINANCING SRCS SALE C/A	0	-			
	<b>REVENUES*****</b>	<b>1,228,747</b>	<b>1,365,235</b>	<b>1,365,700</b>	<b>1,342,313</b>	<b>1,393,280</b>
011000	REGULAR SALARIES	700,000	710,091.27	725,000	565,808	730,000
018100	EMPLOYER SHARE FICA	51,030	52,949.52	55,000	42,555	53,217
018201	EMPLOYER SHARE RETIREMENT	130,000	161,729.89	162,000	143,307	162,000
018300	EMPLOYER SHARE HEALTH INSUR	165,000	187,107.49	187,000	151,578	187,000
018400	EMPLOYER SHR UNEMPLOYMENT INS	5,000	8,281.49	5,000	8,179	8,000
018500	WORKERS COMP EXPOSURE	51,000	84,200.00	30,000	60,500	35,000
	SALARIES AND BENEFITS	1,102,030	1,204,359.66	1,164,000.00	971,927.05	1,175,217.00
032100	AGRICULTURAL EXPENSE				39	
032300	CLOTHING/PERSONAL SUPPLIES XP	7,000	4,552.51	4,000	5,782	5,000
032328	CLTHG/PERS SAFETY CLOTHING	-	0.00			
032329	CLTHG/PERS UNIFORMS	-	-			
032500	COMMUNICATIONS EXPENSE	5,000	5,872.42	5,000	10,408	7,500
032526	COMM CELL PHONES				70	
032700	FOOD EXPENSE	1,000	624.44	1,000	746	1,000
032900	HOUSEHOLD EXPENSE	1,700	5,186.51	5,000	5,579	6,000
032929	HSHLD XP SUPPLIES				411	
033100	INSURANCE EXPENS				528	
033102	INSUR XP LIABILITY EXPOSURE	8,000.00	16,074.00	8,000		8,000
033103	INSUR XP MISCELLANEOUS	1,500.00	1,117.20	1,500		1,500
033500	MAINTENANCE OF EQUIPMENT	40,000.00	29,272.22	40,000	12,484	40,000



033526	MNT EQP VEHICLES	-	8,738.87	17,596		
033528	MNT EQP SOFTWARE	-	138.17			
033529	MNT EQP COMPUTERS	0	1565	3,215		
033534	MNT EQP PARTS & SUPPLIES			142		
033535	MNT EQP OFFICE EQUIP			42		
033530	MNT EQP RADIOS	0	1058.92			
033538	MNT EQP SAFETY EQP	0	0	(199)		
033539	MNT EQP FIRE EQP	0	0			
033700	MAINTENANCE OF STRUCTURES	15,000	5,371.77	10,000	35,998	12,000
033900	MEDICAL/DENTAL/LAB SUPPLIES	2,800	2,410.87	2,800	1,867	2,500
033902	MED SPLY LAB GLOVES	-	327.56		1,671	
034100	MEMBERSHIPS	5,000	6,645.89	5,000	5,945	5,000
034300	MISCELLANEOUS EXPENSE	-	13.02		387	500
034309	MISC XP PRIOR PERIOD REV ADJ	-	8,840.33			
034500	OFFICE EXPENSE					
034529	OFFICE XP PUBLICATIONS	2,500	3,851.39	3,000	2,642	4,000
034531	OFFICE XP PROMOTIONAL ITEMS	30	0.00			
034533	OFFICE XP TRAINING MATERIALS	-	3,459.17	3,000	533	
034535	OFFICE XP EDUCATIONAL ITEMS	-	0.00		3021	3,000
034536	OFFICE XP OFFICE FURNITURE	-	1,793			
034537	OFFICE XP BOOKS				313	
034800	PROF & SPECIAL SERVICES	1,500	1,075	1,500	7,057	1,500
034801	PROF ACCOUNTING SVS	18,322	18,269	18,000	31,517	20,000
034803	PROF ADVERTISING & MKTG SVS	500	-			
034806	PROF AUDIT SVS	10,000	0.00	10,000		10,000
034811	PROF COLLECTIONS SVS	200	0.00			
034813	PROF CONSULTING SVS	25,000	11,191	10,000		10,000
034818	PROF ELECTION SVS	-	-			
034819	PROF ENGINEERING SVS	6,500	180	2,000	1,875	2,000
034820	PROF ENVIRONMENTAL SVS	-				
034822	PROF FIRE/FIRE SAFETY SVS	-				
034828	PROF LEGAL SVS	15,000	4,797.50	12,000	5,320	12,000
034829	PROF MAINTENANCE SVS	200	0.00	200		200
034831	PROF MEDICAL SVS	500	0.00	500		500
034837	PROF PREEMPLOYMENT SVS	1,500	0.00	1,500		1,500
034842	PROF REHAB SVS	-	0.00			
034849	PROF TECHNOLOGICAL SVS	-	0.00			
034851	PROF TRAINING SVS	500	0.00	500		500
034852	PROF TRANSCRIBING SVS	500	0.00	500		500
034854	PROF INTERPRETING SVS	500	0.00	500		500
034892	CHGS IT PROFESSIONAL SVS	-	0.00	500		500
034893	CHGS AUD PROP TAX SVS	24,000	26,116.21	27,000	28,110	30,000
034894	CHGS INVESTMENT EXPENSE ADMIN				554	
034895	CHGS INVESTMENT EXPENSE OTHER				152	

034900	PUBLICATIONS & LEGAL NOTICES	2,500	995.90	1,000	131	1,000
035100	RENTS & LEASES OF EQUIPMENT	300	173.93	300		300
035500	MINOR EQUIPMENT	2,500	2,218.61	2,500	5,499	2,500
035527	MINOR EQP OFFICE EQUIPMENT	-	-			
035528	MINOR EQP SOFTWARE	-	-			
035529	MNR EQP COMPUTERS	5,000	1,433	3,000	6,562	3,000
035533	MNR EQP SAFETY EQP	1,000	1,910.97	1,500	778	1,500
035534	MNR EQP FIRE EQP	-	0.00			
035535	MNR EQP COMM EQP	1,800	992.96	1,500	-	1,500
035700	SPECIAL DEPARTMENTAL EXPENSE	1,800	501.17	1,000	1,644	1,500
035743	SP DEPT XP PERMITS/LICENSES	-	0.00			
035752	SP DEPT XP LICENSE/PERMIT/CERT	-	0.00			
035900	TRANSPORTATION & TRAVEL	100	0.00	100		100
035940	TRANS/TRVL FUEL	20,000	19,895.43	22,000	17,171	22,000
035941	TRANS/TRVL MILEAGE	-	0.00			
035942	TRANS/TRVL TRAINING	1,000	827.50	1,000	700	1,000
035943	TRANS/TRVL CONFERENCES	500	0.00	500		500
035949	TRANS/TRVL MEALS	250	0.00	250		250
035950	TRANS/TRVL LODGING	500	0.00	500		500
036100	UTILITIES	20,000	21,555.08	25,000	16,328	30,000
036125	UTIL ELECTRIC	-				
036126	UTIL GAS	-				
036127	UTIL WATER	-	805.43			
	SERVICES AND SUPPLIES	251,502	219,850.95	233,150.00	232,578.30	251,350.00
050001	CENTRAL SERVICE COST A-87					
050223	RET L/T DT EQUIPMENT	2,400	2,165.64	2,400	1,624	2,400
050224	RET L/T DT FIRE ENGINE	45,000	46,995.06	45,000	48,701	45,000
050324	INT L/T DT FIRE ENGINE	22,000	17,782.07	21,000	16,076	21,000
050800	TAXES & ASSESSMENTS	40	37.60	40	-	40
051387	CONTR TO LAFCO	3,000	2,789.00	3,000	3,603	3,000
	OTHER CHARGES	72,440	69,769.37	71,440.00	70,004.36	71,440.00
065013	1 CAMERA					
065018	1 COPIER					
065028	1 FIRE ENGINE W/ ACCESSORIES					
065086	1 UTILITY VEHICLE W/ ACCESSRY					
065099	1 WATER TENDER					
	CAPITAL ASSETS					
090000	APPROPRIATION FOR CONTINGENCY	5,000	-	5,000		
	APPROP FOR CONTINGENCY	5,000	5,000	5,000		
096741	TRAN OUT ANDERSON FIRE					
	OTHER FINANCING USES					

	<b>EXPENDITURES*****</b>	<b>1,430,972</b>	<b>1,498,980</b>	<b>1,473,590</b>	<b>1,274,510</b>	<b>1,498,007</b>
	Chairperson - Patricia A "Trish" Clarke					
	Vice Chairperson - John Day					
	Secretary of Board - James Yarbrough					
	Board Member - Jeff Hough					
	Board Member - Chad Downing					

**Lease Purchase:**

60 Month lease purchase at \$115.66 per month with ZERO down and a \$1.00 buy-Out.  
(This is \$51.44 per month less than your current lease payment)

**Your monthly savings of = \$51.44**

**Your yearly savings of = \$617.28**

**Your end of lease savings of = \$3,086.40**

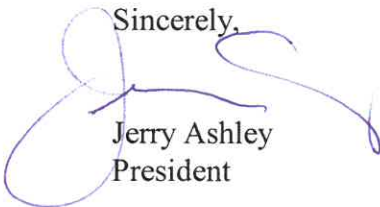
**Service:**

Service to be at .008 per copy for black & white copies all inclusive, to include all parts, all labor, trip charge, all toner, developer and drum. Full color to be at .0695 all inclusive to include all parts, labor, trip charge, all color toner, color developer, all color imaging units. Not included is your paper.

**\*\*\*Diversified Office Systems will give you 36,000 black & white copies or one year which ever occurs first, absolutely FREE. This is my way of saying "thank you for your continued business with us.**

Should you have any further questions, please feel free to contact me personally at 226-0420.

Sincerely,

A handwritten signature in blue ink, appearing to read "Jerry Ashley", with a large, stylized flourish extending to the right.

Jerry Ashley  
President





# ANDERSON

## FIRE PROTECTION DISTRICT

1925 Howard St. Anderson, CA 96007

(530) 378-6699 Fax: (530) 378-6697

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### **Fire Chief's Report**

**June 9, 2020**

#### **Department Update(s)**

- We have hired a part time Fire Marshal. John Woods is a retired annuitant and he retired as a Deputy State Fire Marshal. He will be restricted to 960 hours each fiscal year. John brings an enormous amount of experience with him and he has already shown to be a huge asset to our agency.
- Our newest-part time administrative assistant has taken another job for more pay and hours.
- The staff has again started the process to begin the impact fee study and service fee schedule for the department. Along with this, we have met with City Staff to renew our services agreement contract for them collecting our fees.
- Continue to work on updating the policy and procedure manual.
- Things are now returning to as normal as possible. We will have regular Board meetings with social distancing.
- Included is the preliminary budget for FY20/21, good news is revenues are up but, on the same note so are the cost of insurance and PERS retirement. We are still holding our own and as of now we are still operating in the black for the current fiscal year. We are still awaiting payment from FEMA so that will be a huge help.
- Action Item for this meeting is to grant me authority to enter into an agreement with Cal OES for the incident support unit.
- We will have two vacant board positions at the end of the year. Mr. Day and Mr. Hogue. Both will hopefully re-run for their positions.



# ANDERSON

## FIRE PROTECTION DISTRICT

1925 Howard St. Anderson, CA 96007

(530) 378-6699 Fax: (530) 378-6697

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- We had a minor issue with LAFCO, the board voted unanimously to nominate Chairperson Clarke to be on the ballot for a seat or an alternate on LAFCO board, LAFCO put the ballot out and Ms. Clarke was not on there. We contacted LAFCO and others on the board and now they are revising the ballot to include Ms. Clarke. This will be an action item on this agenda.
- We will have a n action item to adopt the appropriations limit for FY 20/21 and set a public hearing date to adopt the final budget for FY 20/21.

### **Investigations**

- Follow-up on open cases as time allows.
- The preliminary hearing for the Cottonwood arson case has been changed to July 2020.

### **Meetings/Significant Events**

- Meeting with our cooperators to establish countywide protocols on how we will respond to an active shooter/mass violence incident. We were having a county wide drill on April 18. This county training has been postponed.

Respectfully,

A handwritten signature in blue ink, appearing to read "Steve Lowe", is written over a horizontal line.

Steve Lowe, Fire Chief

# Anderson Fire Protection District

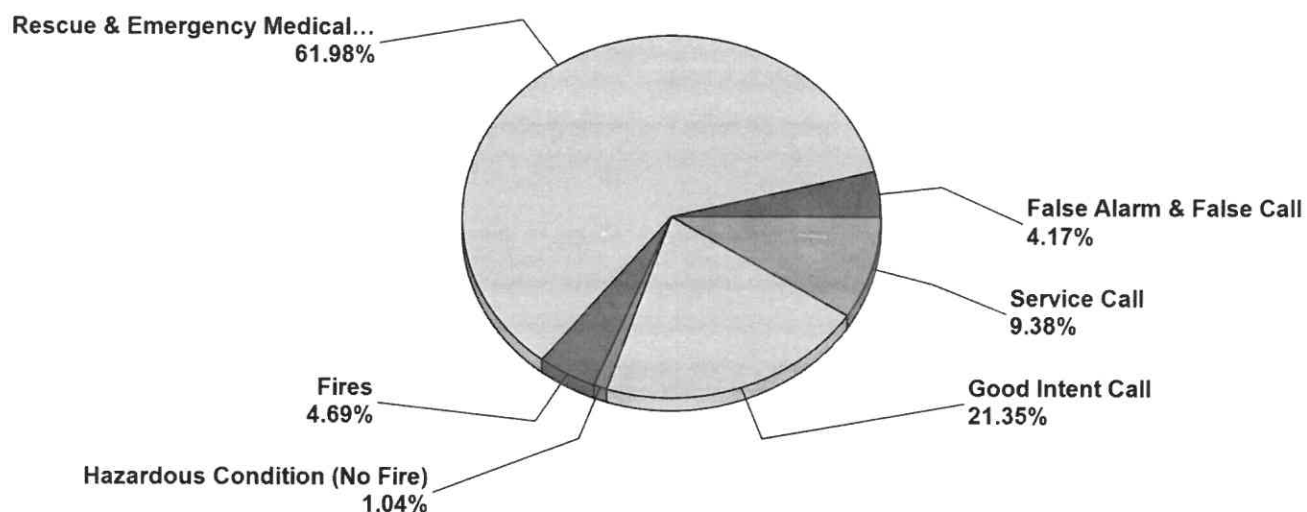
Anderson, CA

This report was generated on 6/4/2020 10:24:35 AM



## Breakdown by Major Incident Types for Date Range

Zone(s): All Zones | Start Date: 05/01/2020 | End Date: 05/31/2020



MAJOR INCIDENT TYPE	# INCIDENTS	% of TOTAL
Fires	9	4.69%
Rescue & Emergency Medical Service	119	61.98%
Hazardous Condition (No Fire)	2	1.04%
Service Call	18	9.38%
Good Intent Call	41	21.35%
False Alarm & False Call	8	4.17%
TOTAL	197	100.00%

Only REVIEWED and/or LOCKED IMPORTED incidents are included. Summary results for a major incident type are not displayed if the count is zero.

### Detailed Breakdown by Incident Type

INCIDENT TYPE	# INCIDENTS	% of TOTAL
111 - Building fire	3	1.52%
118 - Trash or rubbish fire, contained	1	0.51%
122 - Fire in motor home, camper, recreational vehicle	1	0.51%
137 - Camper or recreational vehicle (RV) fire	1	0.51%
142 - Brush or brush-and-grass mixture fire	3	1.52%
321 - EMS call, excluding vehicle accident with injury	109	55.33%
322 - Motor vehicle accident with injuries	8	4.06%
324 - Motor vehicle accident with no injuries.	1	0.51%
363 - Swift water rescue	1	0.51%
444 - Power line down	2	1.02%
550 - Public service assistance, other	1	0.51%
553 - Public service	15	7.61%
561 - Unauthorized burning	2	1.02%
611 - Dispatched & cancelled en route	35	17.77%
622 - No incident found on arrival at dispatch address	1	0.51%
651 - Smoke scare, odor of smoke	4	2.03%
653 - Smoke from barbecue, tar kettle	1	0.51%
700 - False alarm or false call, other	1	0.51%
730 - System malfunction, other	1	0.51%
731 - Sprinkler activation due to malfunction	1	0.51%
736 - CO detector activation due to malfunction	1	0.51%
740 - Unintentional transmission of alarm, other	1	0.51%
744 - Detector activation, no fire - unintentional	2	1.02%
745 - Alarm system activation, no fire - unintentional	1	0.51%
<b>TOTAL INCIDENTS:</b>	<b>197</b>	<b>100.00%</b>

Only REVIEWED and/or LOCKED IMPORTED incidents are included. Summary results for a major incident type are not displayed if the count is zero.



# ANDERSON FIRE PROTECTION DISTRICT

## MINUTES

JUNE 19, 2019

### REGULAR MEETING – 5:00 P.M.

Fire Station/Training Room  
1925 Howard Street, Anderson, California

### **PARTICIPATION BY PUBLIC IN MEETING**

To address the Board on any particular issue, please fill out and submit a Speaker Request Form prior to the start of the meeting. Each speaker will be limited to one five (5) minute opportunity to speak per agenda item, unless the Board makes an exception due to special circumstances.

Effective July 1, 2008, the Brown Act requires any non-confidential documents or writings distributed to a majority of the Board of Directors less than 72 hours before a regular meeting will be made available to members of the public at the same time they are distributed.

Pursuant to the State's Open Meeting Law, the legislative body or its staff may briefly respond to comments or questions from members of the public; and if deemed necessary, refer the subject for follow-up and/or to schedule the matter on a subsequent Board agenda.

The Brown Act prohibits the Board from taking action on any item not placed on the printed Agenda in most cases.

**OPEN SESSION** Chairman of the Board Trish Clarke called the meeting to order at 5:00 PM

#### 1. **CALL TO ORDER**

##### **ROLL CALL:**

CHAIRPERSON	TRISH CLARKE
VICE CHAIRPERSON	JOHN DAY
SECRETARY	JAMES YARBROUGH
MEMBER	CHAD DOWNING
MEMBER	JEFF HOGUE

#### 2. **PUBLIC COMMENT PERIOD**

Any person may address the District Board on any subject pertaining to District business, which is not Listed on the agenda. This comment period is provided by the Ralph M. Brown Open Meeting Act (Government Code 54950 et seq.). The Board welcomes participation at Board meetings. Members of the public may address the Board on any item of interest to the public that is scheduled on the Agenda. In order for everyone to be heard, please limit your comments to 5 minutes or less. Any request that requires Board action may be set by the Board for a future agenda or referred to staff.

#### **CONSENT AGENDA**

All items listed under the consent agenda are considered by the Board to be routine and will be enacted by one motion in the order listed below. There will be no separate discussion of these items, unless specified. Items may be removed to the regular agenda prior to the time the Directors vote on the motion to adopt the consent agenda. A Board member's vote in favor of the Consent Agenda is considered and recorded as a separate and affirmative vote in favor of each item listed. Motions in favor of the Consent Agenda are deemed to include a motion to waive the reading of any ordinance or resolution on the Consent Agenda. Items on tonight's consent agenda are:

3.1 APPROVAL OF THE MAY 14TH, 2019 REGULAR BOARD MEETING MINUTES

3.2 APPROVAL OF BILLS AND PAYROLL FOR THE MONTH OF MAY 2019

**MOVED:** Vice Chairperson John Day  
**SECONDED:** Secretary James Yarbrough  
**APPROVED:** All Ayes

4. **PRESENTATIONS** -NONE

5. **PUBLIC HEARINGS**

A public hearing is an open consideration within a regular or special meeting of the Board, for which special notice has been given and may be required. When a public hearing is continued, noticing of the adjourned item is required as per Government Code 54955.1. NONE

6. **ADMINISTRATIVE ITEMS**

Administrative Items are matters on the regular agenda other than public hearings.

6.1 **ADOPTION OF THE 2019-2020 PRELIMINARY BUDGET AND SIGN THE FIRE DISTRICT NOTICE TO SET DATE FOR FINAL BUDGET.**

**MOVED:** Vice Chairperson John Day  
**SECONDED:** Member Jeff Hogue  
**APPROVED:**

7. **FIRE MARSHAL REPORT** - Lots of inspections with Pleasant View Subdivision. 3 Grants are out. Property behind Safeway needs to be mowed. Sent letter out.

8. **BATTALION CHIEF'S REPORT** - Chief Lacy did interviews Saturday, still helping us out.

9. **FIRE CHIEF'S REPORT** - Met with Don Reynolds our CPA. Waiting for corrections to be done. See report attached.

10. **LOCAL 137 REPORT**- Union negotiation is at the end of the month.

11. **DIRECTORS' REPORTS** Nothing to report.

12. **CLOSED SESSION**

A "closed door" (not public) Board meeting, allowed by State Law, for consideration of pending legal matters and certain matters related to personnel and real estate transactions. NONE

13. **ADJOURNMENT** MEETING WAS ADJOURNED AT 5:17PM

**MOVED:** Vice Chairperson  
**SECONDED:** James Yarbrough  
**APPROVED:** All Ayes